

Please attach to all committee minutes submitted to (1) Chairman of the Senate (2) Secretary of the Senate (3) Library

Name of Committee Academic Affairs Committee
Chairman Dr. Khawaja

Date of meeting April 7, 1981

Formal motions passed:

1. Approval of minutes from March 31, 1981.
2. Approval of Allied Health Policy, which is going to be submitted to the Senate.
3. Approval of the Ad Hoc Scheduling Committee nominations.
4. _____
5. _____
6. _____
7. _____

Attach other sheets if needed

MINUTES FROM

ACADEMIC AFFAIRS COMMITTEE MEETING

April 7, 1981

Present: Dr. Baldino Dr. Lateef
Dr. Dunsing Dr. Munro
Dr. Hahn Dr. Scriven
Dr. Khawaja Prof. Simmons

Previous Minutes:

On page 2, under Class Scheduling, the fourth sentence of the second paragraph was modified and now reads: "It was agreed that Dr. Khawaja would..." And, under the same topic, the first sentence of the fourth paragraph was modified and now reads: "It was also agreed that in addition to the six representatives from the schools and Dean Scriven, he would contact one resource person also to be included in this group." Dr. Hahn moved and Dr. Munro seconded to approve the amended minutes of March 31, 1981. The vote was unanimous for approval.

Scheduling Committee:

The nominations from each school for Ad Hoc subcommittee members on the Scheduling Committee were announced. The nominations were as follows:

- 1.) Dr. George Beelen - Arts & Science
- 2.) Dr. James Conser - Cast
- 3.) Dr. Robert Dodge - Business Administration
- 4.) Dr. John Kearns - Engineering
- 5.) Dr. Charles McBriarty - Student Services
- 6.) Dr. Duane Sample - Fine & Performing Arts
- 7.) Dr. James Scriven - Admissions & Records
- 8.) Dr. James Steele - Education

One resource person from Admissions and Records.

It was suggested that Dr. Scriven serve as chairman on this committee because of his background in scheduling, admissions and records. Dr. Scriven then pointed out that he would be more valuable to the committee by providing input as a member, instead of being chairman and acting as a neutral member.

It was also announced that Dr. McBriarty would be asked to serve as chairman on this committee. Dr. Hahn moved and Dr. Dunsing seconded to approve the nominations for Scheduling Committee members as announced. The motion was approved with five votes in favor and one against.

Allied Health:

In regard to the revised Allied Health policy the following discussion took place:

It was pointed out that the sentence "Electives are needed to meet University requirements." should be deleted. The second sentence of the third paragraph from the bottom was also modified and now reads: "Courses to bring the total credits to the minimum graduation requirement should be selected from courses relating to the students area of interest."

It was also pointed out that Dr. Gillis has sent a letter to the Board of Regents stating that the Allied Health program is in the process of approval through the various channels of the University.

Dr. Dunsing moved and Dr. Scriven seconded to approve the Allied Health Proposal. The vote for approval was unanimous.

Graduate
School:

A discussion took place on whether the memo from Dr. Khawaja, concerning a possible linkage between the Senate Executive Committee and the Graduate School, going to Dr. Kelty should be modified. The members felt that the memo should suggest that the SEC outline certain academic matters that would make this linkage desirable. The memo was then modified and line eight now reads: "... is academically desirable." It was suggested that the SEC member from this committee also communicate the views of the Academic Affairs Committee to the SEC.

Audit
Policy:

In regard to the present Audit Policy the following modifications were suggested:

- 1.) The word "Generally" should be added to the beginning of the second sentence.
- 2.) A new sentence after the second sentence will read: "However, individual departments or academic units may set forth minimal requirements for the audit grade."
- 3.) Limitations or requirements are to be added in the audit policy.

Dr. Baldino will return with a revised Audit Policy at the next meeting.

Memo on
Majors &
Minors:

In reference to the memo from Dr. Gillis concerning minimum quality points of majors and minors it was suggested that each member go back to their specific schools and get their definition of quality point average for their major and minor courses. The subject will be discussed at the next meeting.

Adjournment: The meeting adjourned at 4:45.