

MINUTES FROM
ACADEMIC AFFAIRS COMMITTEE MEETING

March 18, 1981

Present: Dr. Baldino Dr. Lateef
Dr. Dunsing Dr. Munro
Dr. Hahn Dr. Scriven
Dr. Khawaja Prof. Simmons

Guests: Mr. Lou Harris & Dr. Yemma (Allied Health)

Previous
Minutes:

On page 1, under Allied Health, #1 was modified to read: "On each sample curriculum a minor is indicated-if one wanted a different minor, would one just substitute the new minor courses for the ones listed?" Also, #9 was modified and now reads: "In regard to AH 801 each curriculum listed 5 q.h. but the bulletin..." And the second sentence of #10 was changed and now reads: "Can a student transfer directly into the 4-year program without first getting the Associate degree?" Dr. Dunsing moved, seconded by Dr. Baldino to approve the amended minutes of March 11, 1981. The vote was unanimous for approval.

Class

Honors: It was pointed out that the Class Honors proposal would be going to the Senate for consideration at their April meeting.

Audit

Policy:

In reference to the suggestion by Deans Council to revise the Audit Policy, the Academic Affairs Committee reviewed the proposed Audit Policy prepared by Dr. Baldino. The following things were pointed out:

- 1) The second sentence in the present Audit Policy does not keep in line with the fact that in the catalog audit is defined as a grade, therefore, it was modified.
- 2) If a student does not satisfy the qualifications of an audit grade, he should get an NE.
- 3) The last part of the proposed Audit Policy should read: "A student who has registered for a course for credit may change that status to audit until the last day to drop a course with a grade of W. After the last day to add a class a student may change from a letter grade to audit with the approval of the instructor. This would take place between the seventh day and the end of the sixth week. The instructor may change an audit grade to 'No Entry' if he believes that the conditions for the audit grade have not been met."
- 4) The conditions for the audit grade should be set by the instructor.
- 5) The instructor should make it clear in his syllabus that certain restrictions are being placed upon audit students.

- 6) This proposal should be modified and give the requirements of the conditions for a student to audit before he is allowed to register as an audit.
- 7) The Academic Affairs Committee members should study the proposed Audit Policy and look for any possible changes or suggestions about it. It will be discussed at a later date.

Allied
Health:

In relation to the Allied Health proposal the following discussion took place:

- 1) Would the students selection of a minor, other than the one listed, be feasible within the 193-194 hours? The reply was that hours could possibly be added upon the 193-194 and also that what is shown is only a "sample curricula" and courses were added just to fill the 186 university requirement.
- 2) It was pointed out that in the sample curricula for Emergency Medical Technology, Management 725 was listed twice.
- 3) It was suggested to replace specific course description (area of minor) with "minor elective."
- 4) Education 710 and 894 are required and can't be substituted for.
- 5) In reference to page 4 of the Allied Health memo the total 46 hours must be taken in Humanities, Math and Science. If the minimum amount of hours was taken in each area, the student would not reach the required amount of hours.
- 6) Admissions into the 4-year program:
 - a) The student must have graduated from an Allied Health major.
 - b) If a student had not actually graduated from the 2-year program but had taken the courses, could the student be left out because he/she did not graduate?
The student must finish the 2-year degree before being transferred into the 4-year program. The reason behind this requirement is the student must master the technical skills before being allowed into the 4-year program which is designed for supervisory work.
- 7) The question was raised as to what was the basis for a 2.75 grade point average for entrance into the 4-year program.
- 8) It was suggested that in addition to an entrance requirement the program might have an exit requirement as well.
- 9) In addition to the 2.75 grade point average requirement each concentration area has other requirements, i.e. Chemistry, Physics, ACT (18 pts.), SAT (373 pts.). If the student is deficient in any of the requirements he may take the course(s) to make up that deficiency.

- 10) The question was raised as to how AH 801 would be set up. Discrete modules are being set up for each of the 5 criteria (1 q.h., 2 q.h., etc.). The students make a contract with the advisor and they determine the number of hours to be taken.
- 11) It was suggested that Allied Health compose a proposed catalog copy for the AAC to examine.

Adjournment: The meeting adjourned at 5:00.