

Please attach to all committee minutes submitted to (1) Chairman of the Senate (2) Secretary of the Senate (3) Library

Name of Committee Academic Affairs Committee
Chairman Dr. Khawaja

Date of meeting May 5, 1981.

Formal motions passed:

1. Approval of the minutes from April 28, 1981.

2.

3.

4.

5.

6.

7.

Attach other sheets if needed

MINUTES FROM

ACADEMIC AFFAIRS COMMITTEE MEETING

May 5, 1981

Present: Dr. Baldino Dr. Lateef
Dr. Dunsing Dr. Munro
Dr. Gillis Prof. Simmons
Dr. Hahn Mr. Yiannaki
Dr. Khawaja

Previous
Minutes:

On the second page, the last line under Scheduling Committee was modified and now reads: "... of the committee." And, under General Education Committee, the first two lines were changed and now read: "... has almost completed it's proposal. It would like to meet..." Dr. Dunsing moved and Dr. Munro seconded to approve the amended minutes of April 28, 1981. The vote for approval was unanimous.

Fine &
Performing
Arts Proposal:

In regard to the proposal from the Ad Hoc Committee on the B.F.A. in Musical Theatre, it was pointed out that this proposal has not had the formal approval of the school of F & PA Dean. It was also suggested that this committee get some kind of support or reaction from the music and speech departments, as well as from the H & PE department. It was advised that no action take place on this until an official transmittal is made to this committee.

Majors &
Minors:

In regard to the memo dated 4/2/81 concerning majors and minors, which was submitted by Dr. Gillis, the following discussion took place:

- 1) It was pointed out that only 8 chairmen responded to the memo sent to all academic chairpersons. A chart was drawn up in order to summarize the reactions of these 8 respondents.
- 2) Since there was a lack of response from some schools it was asked if the people who received this memo were taking it seriously.
- 3) It was pointed out that there is a general acceptance that there should be some maximum hour requirement for the major.
- 4) It was suggested that the maximum major hour requirement should be reasonable, since these hour requirements have to be taken after the General Education requirements are fulfilled.
- 5) It was stressed that there is a need for a maximum hour requirement since there is nothing to prevent overloading in a given required curriculum. And, the departments will not reduce their total hour requirement until there is some set principle. It was pointed out that in this age overspecialization is not the direction we should suggest to the students.

- 6) The majority of the members expressed that there should be a set maximum hour requirement for the major.
- 7) It was suggested that the intent of the catalog, concerning 'C' requirement, is that all 45 quarter hours of major courses have to be completed with a grade of 'C' or better.
- 8) It was pointed out that the catalog does not clearly define what the required grade is for courses over the 45 quarter hour requirement. The memo suggests that the catalog should be interpreted that a 'C' is required for these additional major hours.
- 9) There was general agreement among the members that there should be a 'C' requirement on each required ^{major} course in the home department.
- 10) It was pointed out that the memo suggests that each department give some guidance as to what constitutes their minor or specify the courses needed to complete the requirement for their minor.
- 11) Each department should have the right to say what courses are appropriate for the minor because they are experts in their field. This is the basic principle for specifying the courses for the minor. The principle that a department should outline the courses applicable toward a minor was acceptable to the committee.

It was agreed that the entire subject concerning majors and minors should be discussed at a later meeting.

General
Education
Committee:

The Ad Hoc Committee on General Education requirements would like to meet with this committee on May 12 at which time they will present their proposal.

Adjournment:

The meeting adjourned at 5:00.