

MINUTES FROM  
ACADEMIC AFFAIRS COMMITTEE MEETING

May 19, 1981

Present: Dr. Baldino Dr. Lateef  
Dr. Dunsing Dr. Munro  
Dr. Hahn Prof. Simmons  
Dr. Khawaja

Guests: Dean Dodge  
Dean McGraw  
Dean Paraska  
Dean Sutton

Previous  
Minutes:

On page 2, under Majors & Minors, the first word in the second sentence of #3 was modified to read "Any" instead of "The." The first sentence of #6 was changed and now reads: "It was agreed..." And, in #7, the first sentence now reads: "...briefly discussed and agreed upon." A second sentence was added to #7 and reads: "There was also a discussion about putting a maximum on the total degree of hours." Dr. Munro moved and Dr. Dunsing seconded to approve the amended minutes of May 12, 1981. The vote for approval was unanimous.

Majors &  
Minors:

In regard to the memo concerning majors and minors, which is now being thoroughly discussed by this committee, four academic deans were invited to this meeting. They were asked to come to this meeting so that they could give their viewpoints on the proposed major and minor changes and how these changes would effect their individual schools. It was noted that the deans arrived late because of an unexpected meeting called by Dr. Gillis for all academic deans. As each dean arrived Dr. Khawaja explained to them that this committee, being assigned to look at every aspect of the major and minor changes, agrees on three basic points:

1. There needs to be some maximum hour limit on what can be accomplished in four years.
2. That all the hours that constitute the minimum required hours in the major in the home department should be passed with a grade of 'C' or better.
3. That a minor should constitute 21-24 hours, and include 6 courses, no more than 3 of which can be of a 500 level.

The following things were pointed out by each dean on the major and minor subject:

1. Dean McGraw, the first dean to arrive, related the proposal changes to the school of Fine and Performing Arts. He pointed out that they would have little difficulty in meeting a suggested maximum in the Bachelor of Arts Degree. He said that they would have difficulty in meeting a set maximum in the Bachelor of Music and Bachelor of Fine Arts Degrees. He also pointed out that the maximum hours set

for these degrees are derived from the criteria of the National Association of Schools of Music.

Dean McGraw said that if a maximum number of hours was mandated for the major, a 10% decrease in hours could be worked out in his school. This reduction of hours does not mean a reduction of quality in these degrees.

2. Dean Sutton said that a conventional major seems inappropriate in engineering programs because of the required curricula set by the accreditation bodies. He said that the department of expertise should outline what courses are applicable for the minor. He also pointed out that if he had to cut his curriculum by 4% he would be able to work it out, with some reorganizing. He would do this if it was mandated.
3. Dean Dodge pointed out that he is for a limit on the maximum number of hours required for the major. He is for a uniformity across the board on the maximum requirement.
4. Dean Paraska said that establishing a maximum number of hours in Nursing would be difficult. He agreed that there should be an exception made in those cases where a larger amount of hours is required. He pointed out that in Nursing more upper division than lower division hours are required. He also said that reducing the number of hours in the Nursing Bachelors Degree can not be done. He felt that requiring a 'C' for major courses would be difficult because the courses that constitute the major are not clearly defined. Some of the important courses are only offered once a year, and if the student got a grade lower than a 'C', then he would have to be held back and wait until the class is offered again. He agreed with requiring a 'C' in the courses that are essential for a solid foundation.

Adjournment: The meeting adjourned at 5:15.

Please attach to all committee minutes submitted to (1) Chairman of the Senate (2) Secretary of the Senate (3) Library

Name of Committee Academic Affairs Committee  
Chairman Dr. Khawaja

Date of meeting May 19, 1981

Formal motions passed:

1. Approval of the minutes from May 12, 1981.

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

7. \_\_\_\_\_

Attach other sheets if needed