

Youngstown College

Meeting of Board of Trustees

March 18, 1946

Agenda

1. Report of the Nominating Committee  
Mr. Powers, Chairman
2. Report of the President  
Veterans Program  
William Rayen School of Engineering  
General Education  
Football Program  
Endowment Fund  
Financial Report
3. Report of the Library Campaign  
Mr. Maag, Chairman
4. Report of the Building Committee  
Mr. Maag, Chairman
5. Recommendations for Degrees

The Faculty, in its meeting of March 13, passed unanimously a resolution recommending to the Board of Trustees that the honorary degree of Doctor of Letters be conferred on Mr. William F. Maag, Jr., at the College commencement exercises May 31, 1946.

The Faculty of the Youngstown College Law School has recommended that John Ruffalo, Jr., be granted the degree of Bachelor of Laws.

## Youngstown College

### Report of the President to the Board of Trustees

March 18, 1946

#### Veterans Program

In the fall of 1945 187 of the 569 day students at Youngstown College were veterans enrolled under Public Laws 16 and 346 (the G.I. Bill of Rights). These veterans were easily absorbed into the normal routine of the College, and all but four of the men finished their first semester in good academic standing. It was evident that the veterans were very much in earnest about their education, and the faculty and administration found them an adaptable and cooperative group.

Early in the 1945-46 school year plans were laid for an expansion in the veteran program. Enrollment estimates, based on various state and national surveys of probable veteran enrollment, varied from 200 to a maximum of 400 new students for the second semester. By the end of December, however, the Registrar had already interviewed over 500 service men applying for entrance. Schools throughout the country faced the same landslide of new enrollments, and many Ohio colleges were forced to turn veterans away because of limited facilities. As Youngstown College is a non-resident school, it was not affected by the housing shortage which curtailed expansion plans in most colleges. It became our objective, therefore, to make some sort of provision for all of the young men and women of Youngstown who had returned from service and who wanted to lose no time in completing their education.

This objective was perhaps too ambitious. It would have been an impossible undertaking, except for the loyal and unflagging efforts of the entire faculty and administrative staff. Many of the heaviest burdens fell on the Business Manager, but the Registrar and the Deans of the College were almost equally pressed with work. Faculty members were faced with heavier teaching schedules and much enlarged classes, and they also met their new problems with enthusiasm and vigor.

The comparison of enrollment figures in Exhibit A gives a clear picture of the change in the College situation. The largest previous enrollment had been 1890 students in 1941, but even in that year the percentage of full-time students had not approached the 1946 figure. It was necessary to set up a priority system of enrollment, whereby former Youngstown College students had preference in signing for classes and new candidates were then accepted in order of their application.

A major problem in handling the enlarged enrollment was that of securing additional instructors. A list of new faculty members is given in Exhibit B. We were fortunate that former teachers at the College were able to return for the new term, Mr. Allison from the Navy, Mr. Oyen from government work, and that Dr. Waldron and Dr. Babcock again consented to take evening classes. It has been especially difficult to secure instructors in scientific fields, as industries are still competing for technically-trained personnel.

With the cooperation of the First Reformed Church, the problem of finding sufficient classroom and auditorium space has been temporarily solved. A majority of the College assembly meetings is now held in the church.

There have, of course, been countless minor complications for both the College staff and the students, of which the difficulty of teaching without textbooks was not the least. However, with the initial six weeks of the new term completed, most major adjustments in routine have been made, and the books and laboratory supplies have in most instances been delivered from the suppliers.

### William Rayen School of Engineering

Work on the rehabilitation of the Rayen School was begun in July, 1945. By January, 1946, most of the building was ready for occupancy, and classes were held there from the beginning of the second semester. There is still much work to be done in preparing the engineering laboratories. It is interesting that the engineering faculty and the advanced students are themselves doing a greater part of the job of setting up the laboratory equipment.

The Rayen School of Engineering as it now stands is in reality a tribute to the many loyal friends of the College who have consistently shown their interest in the young people of this city. Certainly without this support the Engineering School could not have provided the opportunity which it now offers the hundreds of veterans who came to the College asking for engineering training.

A detailed account of the financing of the Rayen building appears in Exhibit C. The original fund established in 1944 for the Engineering School was \$80,000. To meet the revised building estimate in 1945, an additional \$45,000 was raised, as indicated in the Exhibit. The contracting companies and the architect also donated toward the fund. With the work on the building now nearing completion, it is good to note that the cost has been kept within the estimated budget.

There is still work to be done at the Rayen School: miscellaneous jobs of landscaping, construction of a parking lot, and steps to the sidewalk, and purchase of minor building accessories. The cost of these items will be met from a special fund of \$10,000, \$3,500 of which has already been raised.

### Engineering School Equipment

One of the foremost advantages of the Engineering School has been the willingness of local industries to contribute equipment and machinery. Much of the engineering laboratory equipment has been acquired in this way. A recent outstanding example of this is the loan by the General Fireproofing Company of an X-ray machine, together with the special lead chamber in which it is housed.

Initial steps have now been taken to secure surplus material from government stores. Obtaining this material will apparently be a slow process, although approval has already been received for a small proportion of the desired equipment.

### General Education

There is a strong movement among colleges today to formulate certain requirements of general education for all students, regardless of their major interest. The emphasis in the past on specialized training tended more and more to destroy the basis of common understanding made possible by such general studies. Recent reports of the Harvard Committee, the Dartmouth Committee, and the North Central Association of Colleges have stressed the need for a return to broader college training in the social sciences and the humanities.

The faculty at Youngstown College have also been concerned with this movement. Two years ago studies were undertaken with regard to a general course in the social sciences, and more recently the departments thought of as the humanities have begun studies on the same lines. As a result of the original study, the Social Science Department initiated this year a two-year general program. The new course includes a semester of economics, a semester covering outstanding problems of sociology and American government, and a full year of American history. It is required of all students, and over 860 are now enrolled in the first-year work in this course.

### Football Program

Youngstown College organized its football program in 1938. By 1943, when the program was suspended because of the war, the College team had made a creditable record in inter-collegiate competition with colleges of much longer experience in competitive sport.

With the return of men students, an active football program has again been established. Mr. D. V. Boede has accepted a re-appointment as Head Coach. The game schedule for the 1946 season, as reported to date by Mr. W. L. Webster, Director of Athletics, is shown in Exhibit D.

In accordance with recommendations of the North Central Association of Colleges, the inter-collegiate athletic program has been placed under the guidance of the Athletic Board. Entire responsibility for formulating and enforcing a satisfactory athletic policy rests with the Board, of which the Dean of the College, the Dean of Students, the Business Manager, the Director of Athletics, and two professors are members. Dr. Gould is chairman of the committee.

### Endowment Fund

In 1945 the Board of Trustees approved the establishment of an Endowment Fund. The endowment now amounts to \$12,500, in addition to which \$5,000 has been pledged for 1946. As is noted in Exhibit C, another \$5,000 will be transferred to the Endowment Fund from money raised for the Engineering School.

Exhibit A  
Enrollment

	<u>March '46</u>	<u>October '45</u>	<u>October '41</u>
Liberal Arts Day			
Full-time students	1,161	489	554
Part-time students	106	80	105
Liberal Arts Night	788	561	753
Law School	32	24	
Business School			
Full-time students	135	125	214
Part-time students	<u>129</u>	<u>129</u>	<u>264</u>
Total	2,351	1,408	1,890
Veterans (included in totals)	1,029	187	

Exhibit B  
Faculty Appointments

<u>Name</u>	<u>Degree</u>	<u>Subject</u>	<u>Rank</u>
<b>Full-time Instructors</b>			
John Francis Allison	M.B.A.	Business Administration	Associate Prof
William A. Beckman	B.A.	Chemistry	Assistant Prof
Frank M. Ellis	M. Ed.	Engineering	Assistant Prof
Donald E. Elser	M. L.	English	Assistant Prof
Laurys Norton Fee	M.A.	English	Assistant Prof
Stephen E. Koran	B.S.	Engineering	Assistant Prof
Leif Oyen	B.S.	Engineering	Assistant Prof
Ina W. Van Noppen	D. Ed.	Social Science	Associate Prof
<b>Part-time Instructors</b>			
Charles E. Atkinson	M.E.	English	Assistant Prof
C. M. Carhart	B. S.	Mathematics	Instructor
Helen Emery		Secretarial Studies	Instructor
Clifford E. Fowles	B.S.	Engineering	Instructor
Virgil R. Freed	M. Ed.	English	Assistant Prof
Richard O. Fuller	B.A.	Accounting	Instructor
Richard Gage		Play Production	Instructor
Frances T. Ganes	M.A.	English	Assistant Prof
Lucile D. Gault	M.A.	Spanish	Assistant Prof
Hill McDonald	B.S.	Mathematics	Instructor
Charles McNeal	M.A.	English	Assistant Prof
Meiners, Raymond E.	B.S.	Accounting	Instructor
Elizabeth B. Morgan	M.A.	English	Assistant Prof
Wesley A. Sowle	Ph D.	English	Assistant Prof
Paul E. Stevens	LL.B.	Law	Instructor
Thomas Stone	Ph C.	Photography	Instructor
William H. Tatt	M.A.	English	Assistant Prof
Cora B. Turner	M.A.	Mathematics	Assistant Prof
Warner A. Wick	Ph D.	Social Science	Associate Prof
Bernard T. Wilkens		Radio Engineering	Instructor

Exhibit C  
 Rayen School  
 Financial Summary

FUNDS RAISED

Youngstown Sheet & Tube Co.	\$ 10,000
Youngstown Viadicator	5,000
Youngstown Foundation	7,500
Commercial Shearing & Stamping Co.	5,000
General Fireproofing Co.	2,500
Hynes Steel Products Co.	500
Heller Murray Co.	500
Aetna Standard Engineering Co.	5,000
Republic Rubber Division	2,000
General Fireproofing	2,500

Rayen Building or Endowment Fund

Y'town Foundry & Machine Corp.	\$1,000
Hooper-Ohio Buick Co.	500
Dr. F. F. Piercy	1,000
Cold Metal Products Co.	2,000
First Federal Savings Co.	500

\$ 5,000

\$ 40,500

Contributions for tile walls

Falcon Bronze Company	1,000
Standard Slag Company	1,000
William B. Pollock Co.	1,000
McKay Machine Co.	1,000

\$ 4,000

Strausbaugh Motor Co.	500
Metal Carbides Corp.	1,000

TOTAL \$ 46,000

Trust Funds - First Campaign

Transfer from Trust Funds	70,150.84
Remainder in Trust Funds	10,000.00

GRAND TOTAL \$126,150.84

EXPENSES

<u>Company</u>	<u>Paid</u>	<u>Est. to be Paid</u>	<u>Total</u>	<u>Refund</u>	<u>Net</u>
Goodwin	\$ 6,700.00	\$ 400.00	\$ 7,100.00	\$ 2,000.00	\$ 5,100.00
Pesa	88,597.25	10,579.26	99,176.51	1,010.50	98,166.01
Little	13,000.00	800.00	13,800.00	500.00	13,300.00
Boil	9,015.00	1,788.39	10,803.39	650.00	10,153.39
Lighting Research	2,996.28		2,996.28		2,996.28
East Ohio Gas	13.55		13.55		13.55
	<u>120,322.08</u>	<u>\$13,567.65</u>	<u>\$133,889.73</u>	<u>\$ 4,160.50</u>	<u>\$129,729.23</u>
Henderson & Johnson				800.00	
Bessemer Limestone				400.00	
Wilkoff Company				1,000.00	
Y'town Bldg. Material				125.00	
Bertolini Brothers				1,500.00	
Bochert & Wells				500.00	
Pledged tentatively				730.00	
				<u>730.00</u>	<u>5,055.00</u>

\$ 124,674.23

Exhibit D  
Football Schedule

1946

<u>Date</u>	<u>Competing School</u>	<u>Place</u>
September 28	St. Bonaventure College	St. Bonaventure
October 4	Western Reserve University	Youngstown
October 19	St. Vincent College	Youngstown
November 2	Scranton College	Youngstown
November 9	Morris Harvey College	Youngstown
November 15	Waynesburgh College	Youngstown

Note: Negotiations are now under way for scheduling three more games, two out of town and one in Youngstown.



**YOUNGSTOWN COLLEGE FINANCIAL REPORT**  
**Schedule of Cash in Banks as of March 1**  
1946

**Current Funds**

**Restricted**

Fees-Cash in Mahoning National Bank Savings Account	\$ 5,964.79
Replacement Reserve-Cash in Mahoning National Bank	6,067.74
Replacement Reserve-Cash in Morris Plan Bank	2,514.58
Athletic Association Fund-Cash in Union National Bank	5,065.93
Athletic Association Fund-Cash in City Trust and Savings Bank	2,662.67
Friends of Youngstown College Library Fund-Cash in Dollar Bank	<u>1,404.95</u>
	\$ 23,680.66

**Schedule of Investments as of**  
March 1, 1946

**Current Funds**

**Restricted**

**Replacement Reserve**

\$5,000. U.S.Cfts. of Indebtedness 7/8%, 4/1/46	\$ 5,000.00
5,000. U.S.Treasury Bonds 3 1/2%, 9/15/56/59	<u>5,000.00</u>

\$ 10,000.00

**Athletic Association Fund**

\$13,500. U.S.Savings Bonds, Series F	\$ <u>9,990.00</u>
---------------------------------------	--------------------

**Friends of Youngstown College Library Fund**

\$38,500. U.S.Treasury Bonds 1/3/4%, 6/15/48	\$ 38,500.00
6,000. U.S.cfts. of Indebtedness 7/8%, 2/1/46	6,000.00
4,000. U.S.Cfts. of Indebtedness 7/8%, 6/1/46	4,000.00
25. U.S.Treasury Bond Series F	<u>18.50</u>

\$ 48,518.50

**Plant Funds**

**Unexpended - Expansion Fund**

\$110,000. U.S.Cfts. of Indebtedness 7/8%, 2/1/46	<u>\$90,000.00</u>
---	--------------------

YOUNGSTOWN COLLEGE FINANCIAL REPORT  
Balance Sheet - March 1, 1946

LIABILITIES

1. Current Funds

A. General

Accounts payable	\$	17,537.87
Deferred tuition income		137,421.00
Deferred aviation income		23,577.97
Current surplus		72,620.49

\_\_\_\_\_ \$251,157.33

B. Restricted

Surplus free for stated purposes  
only (See contra-B)

Fees	13,951.93
Replacement Reserve	18,582.32
Athletic Ass'n Funds	17,718.60
Friends of Youngstown College Library Fund	49,923.45

\_\_\_\_\_ 100,176.30 \$ 351,333.63

2. Loan Funds

Surplus free for stated purposes 2,104.75

3. Agency Funds

Balance of funds due to others

Student Fund	8,089.17
Scholarship Fund	750.00
Endowment Fund	12,500.00

\_\_\_\_\_ 21,339.17

4. Plant Funds

A. Unexpended-Expansion fund  
surplus reserved for plant  
additions

199,353.57

B. Invested in plant

From gifts	543,575.16
From current funds	11,297.40

\_\_\_\_\_ 554,872.56

\_\_\_\_\_ 754,226.13

Total Liabilities

\$ 1,129,003.68

YOUNGSTOWN COLLEGE FINANCIAL REPORT  
Condensed Statement of Current Income,  
Expenditures & Surplus

July 1, 1945 - March 1, 1946

<u>Income</u>		
Educational and general		
Student fees	\$ 189,149.78	
Other sources	1,847.34	
Total educational and general	<u>190,997.12</u>	\$ 190,997.12
Auxiliary enterprises		
Book store	37,549.47	
Dining hall	4,483.66	
Total auxiliary enterprises	<u>42,033.13</u>	42,033.13
Combined income		<u>\$ 233,030.25</u>
<u>Expenditures</u>		
Educational and general		
Gen. administration and gen. expense	37,109.37	
Instruction	72,029.72	
Library	7,737.67	
Operation and maintenance of phys. plant	26,576.49	
Total educational and general	<u>143,453.25</u>	143,453.25
Auxiliary enterprises		
Book store	30,816.14	
Dining hall	4,879.35	
Total auxiliary enterprises	<u>35,695.49</u>	35,695.49
Other non-educational expense		<u>1,362.00</u>
Combined expenditures		<u>\$ 180,510.74</u>
Excess of income over expenditures		
Educational and general		47,543.87
Auxiliary enterprises		6,337.64
Non-educational expense		<u>1,362.00*</u>
Net excess of income over expenditures		\$ 52,519.51
Gifts for current operations		<u>20,000.00</u>
Operating Surplus		\$ 72,519.51

\* Deficit

**YOUNGSTOWN COLLEGE FINANCIAL REPORT**  
Balance Sheet - March 1, 1946

ASSETS

1. Current Funds

A. General

Cash in Dollar Savings & Trust Co. Operating Account	\$ 58,492.34	
Aviation Surplus-Cash in Dollar Savings & Trust Co. Operating Account	23,577.97	
Cash on hand-Petty Cash & sales tax	690.09	
Accounts receivable-Tuition	137,421.00	
"                    -General	16,132.41	
Inventory-merchandise	5,665.12	
Prepaid expense-insurance	5,560.35	
Due from Y.M.C.A.	3,618.05	\$251,157.33

B. Restricted

Fees-Cash in Dollar Savings & Trust Co. Operating Account	7,987.14	
Cash in Bank (see schedule)	23,680.66	
Investments (see schedule)	68,508.50	100,176.30
		\$351,333.63

2. Loan Funds

Cash in Morris Plan Bank		2,104.75
--------------------------	--	----------

3. Agency Funds

Cash in Dollar Savings & Trust Co. Operating Account	8,839.17	
Endowment Fund-Cash in Dollar Savings and Trust Co.	12,500.00	21,339.17

4. Plant Funds

A. Unexpended-Expansion Funds in the Dollar Savings & Trust Co. and Investments (See schedule) Expansion Fund in Dollar Bank

90,000.00	
109,353.57	199,353.57

B. Invested in plant

Land	190,000.00	
Buildings & equipment	364,872.56	554,872.56
		754,226.13

<u>Total Assets</u>	<u>\$ 1,129,003.68</u>
---------------------	------------------------