

MINUTES OF REGULAR MEETING  
OF  
BOARD OF TRUSTEES  
OF  
YOUNGSTOWN STATE UNIVERSITY

Tod Administration Building  
Wednesday, December 18, 2002

Pursuant to notice duly given, a regular meeting (the two hundred fortieth) of the Board of Trustees of Youngstown State University convened at 3:00 p.m., Wednesday, December 18, 2002, in the Board Room in Tod Administration Building.

All nine trustees were present at the meeting, to-wit: Mr. Joseph S. Nohra, chairperson of the board, who presided, Mrs. Eugenia C. Atkinson, Dr. Chander M. Kohli, Mr. Larry E. Esterly, Mr. Charles B. Cushwa III, Mr. F. W. Knecht III, Dr. H. S. Wang, Mr. John L. Pogue and Mr. Larry D. DeJane. Also present were student trustees Mr. Jeffrey J. Parks and Mr. Matthew Pastier.

Also present were: Dr. David C. Sweet, President; Dr. Tony Atwater, Provost and Vice President for Academic Affairs; Mr. John L. Habat, Vice President - Administration, Dr. Cynthia E. Anderson, Vice President - Student Affairs, Mr. Terry R. Ondreyka, Vice President - Financial Affairs, and Franklin S. Bennett, Jr., secretary to the board of trustees. Also present were approximately 40 persons, including deans, members of the faculty, students, administrators, and members of the news media.

The chairperson called the meeting to order.

ITEM I - PROOF OF NOTICE OF MEETING.

Evidence was available to establish that pursuant to Article II, Section 1, of the board's *Bylaws*; written notice of today's regular meeting was timely provided to each of the trustees, the student trustees and to the president.

ITEM II - DISPOSITION OF MINUTES FOR REGULAR MEETING HELD SEPTEMBER 24, 2002 AND SPECIAL MEETING HELD OCTOBER 31, 2002.

Prior to the meeting, the secretary had provided draft copies of the minutes of the board's regular meeting held on September 24, 2002 and the special meeting held October 31, 2002 to each trustee, the student trustees, and the president. There being no additions, corrections, or revisions thereto, the minutes were approved as provided.

ITEM III - REPORT OF THE PRESIDENT OF THE UNIVERSITY.

Dr. Sweet provided a progress report on the priority areas of enrollment, diversity and partnership. Dr. Sweet stated that YSU has enjoyed four consecutive terms of enrollment growth, and has increased enrollment by 1,000 students during that period. Dr. Sweet reported that YSU currently has the greatest number of minority students enrolled as at any time in its history. Dr. Sweet reported that the first community visioning meeting of Youngstown 2010 was conducted on December 16<sup>th</sup> at Stambaugh Auditorium. Dr. Sweet briefly discussed the campus neighborhood, workforce development, and professional development opportunities and initiatives. Dr. Sweet commented on the state's continued disinvestment in higher education and the consequent need to strive for even greater efficiencies in the delivery of high quality education at Youngstown State University.

#### ITEM IV - REPORTS OF THE COMMITTEES OF THE BOARD.

The board considered the following committee reports and recommendations:

1. Academic and Student Affairs Committee

The chairperson recognized Mrs. Atkinson, chairperson of the Academic and Student Affairs Committee who stated that the committee was recommending three resolutions for adoption by the board. On behalf of the committee, Mrs. Atkinson then moved the adoption of the following resolution:

Resolution to Approve A Name Change:  
From Department of Political and Social Sciences  
To Department of Political Science

YR 2003-24

WHEREAS, the Department of Political and Social Sciences no longer offers social science courses; and

WHEREAS, the dean of the college and the chair of the department have requested that the name of the department be changed to reflect the current course offerings;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University approves the changing of the name of the Department of Political and Social Sciences to the Department of Political Science.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

On behalf of the committee, Mrs. Atkinson then moved for adoption of the following resolution:

Resolution Recognizing Accreditation of the  
Histotechnician Associate Degree Program

YR 2003-25

WHEREAS, Youngstown State University offers programs to meet regional and national needs; and

WHEREAS, national accreditation bears testimony to the rigor and excellence of academic programs; and

WHEREAS, the Histotechnician Associate Degree program recently engaged in the extensive self-study and documentation required for continuing accreditation; and

WHEREAS, the National Accrediting Agency for Clinical Laboratory Sciences in September 2002 granted full accreditation to the Histotechnician Associate Degree program; and

WHEREAS, the program at Youngstown State University is the only accredited associate degree program in histotechnology in Ohio; and

WHEREAS, the accreditation recognizes effective partnerships between Youngstown State University and clinical sites at Humility of Mary Health Partners-St. Elizabeth Health Center; Forum Health-Northside Medical Center; and Forum Health-Trumbull Memorial Hospital;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University congratulates Maria E. Delost, program director; Denise Gerard, education coordinator and adjunct faculty member; Dr. Norton I. German, medical director and adjunct faculty member; other program faculty; Joseph Mistovich, chair of the Department of Health

Professions; and Dean John Yemma on this significant achievement; and

BE IT ALSO RESOLVED, that a copy of this resolution be presented to each of the individuals named in this resolution.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

On behalf of the committee, Mrs. Atkinson then moved for adoption of the following resolution:

Resolution Authorizing Assignment of  
University Intellectual Property

YR 2003-26

WHEREAS, a group of Youngstown State University faculty members ("Authors") are developing a software program and related materials ("Intellectual Property") that enable students in economics to participate in a simulated economy over the internet; and

WHEREAS, the Authors are currently developing the Intellectual Property under a grant to the University from the National Science Foundation (NSF Proposal Number 0127362; YSU GC #86-01) ("Grant"), however, a portion of Intellectual Property was developed by the Authors prior to the Grant; and

WHEREAS, pursuant to University Board of Trustees Policy No. 1018.01, the Authors own the Intellectual Property developed prior to the Grant and the University owns the Intellectual Property developed under the Grant; and

WHEREAS, the Board determines that it is in the best interest of the University to assign the University's ownership and royalty income interest in the Intellectual Property to the Authors in order to facilitate publication of the Intellectual Property by the Authors;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State Univer-

sity does hereby assign the University's ownership and royalty income interest in the Intellectual Property to the Authors subject to the fulfillment of all conditions and requirements of the Grant, and authorizes the University's Administration to take such actions and execute such documents as may be necessary to effect such assignment.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

2. Finance and Facilities Committee.

The chairperson stated that the Finance and Facilities report would be given prior to the External Relations committee report. The chairperson recognized Mr. Ondreyka who provided a PowerPoint report on the five major budgetary and financial issues confronting the university. A copy of Mr. Ondreyka's report follows these minutes.

A. Investment Subcommittee. Mr. Knecht reported that the Investment Subcommittee of the Finance and Facilities Committee has been meeting frequently. The subcommittee expects to submit a formal report and recommendations to the Finance and Facilities Committee in June.

B. Audit Subcommittee. Mr. Esterly reported that the Audit Subcommittee of the Finance and Facilities Committee met twice during the Fall. Mr. Esterly reported that on December 9, 2002 the subcommittee received the report of Packer, Thomas & Associates, the university's external auditor, reflecting the university's financial condition as of June 30, 2002. The subcommittee will again meet with Packer, Thomas in January.

The chairperson recognized Mr. Esterly, chairperson of the Finance and Facilities Committee, who stated that the Finance and Facilities Committee was recommending eight resolutions for adoption by the board. On behalf of the committee, Mr. Esterly then moved the adoption of the following resolution:

Resolution to Approve Unrestricted Fund Budget Approval, Modification and Adjustment Policy

YR 2003-27

WHEREAS, the Institutional Policies are being reviewed and re-conceptualized on an ongoing basis; and

WHEREAS, this process can result in the creation of new policies; and

WHEREAS, an Institutional Policy on Budget Approval, Modification, and Adjustment is not documented within the *University Guidebook*; and

WHEREAS, action is required by the Board of Trustees to create a new policy;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve the creation of an Institutional Policy governing Budget Approval, Modification, and Adjustment, policy number 3009.01, of the *University Guidebook*, shown as Exhibit B attached hereto, and does hereby rescind the Resolution to Adopt Annual Operating Budget Guidelines, YR 1995-35, also attached.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

On behalf of the committee, Mr. Esterly then moved the adoption of the following resolution:

Resolution to Authorize Revision of the  
Current General Fund Budget for Fiscal Year 2003

**YR 2003-28**

WHEREAS, the Board of Trustees of Youngstown State University adopted the Fiscal Year 2003 Current General Fund budget at the June 28, 2002 meeting of the Board; and

WHEREAS, the Current General Fund budget establishes the general spending plans for the University; and

WHEREAS, the Ohio Board of Regents (OBOR) approved a compromise state share of instruction reduction of \$1.4 million on November 14, 2002; and

WHEREAS, Youngstown State University's Fall 2002 tuition and fee revenues exceeded amounts

as a result of state funding shortages, and said cut to YSU equals \$499,736; and

WHEREAS, the University also desires to reprogram \$1 million in FY 2003-2004 and \$1 million in FY 2004-2005 capital budget plans to be used to finance the academic component of the proposed YSU Student Recreation and Wellness Center;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees hereby endorses the Revised FY 2003-2004 Capital Improvements Budget Project List attached hereto, which includes \$1 million for the academic component of the proposed YSU Student Recreation and Wellness Center; and

BE IT FURTHER RESOLVED, that the Board of Trustees endorses the use of \$1 million in FY 2004-2005 state capital improvements budget funds for academic components of the Student Recreation and Wellness Center.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

On behalf of the committee, Mr. Esterly then moved the adoption of the following resolution:

Resolution Concerning Interfund Loan for Network Rehabilitation

YR 2003-30

WHEREAS, the Youngstown State University Board of Trustees will be endorsing a Revised Fiscal Year 2003-2004 State Capital Improvements Budget Project List, which includes technology upgrades; and

WHEREAS, Phase II of the Network Rehabilitation Project is one of the planned technology upgrades; and

WHEREAS, there has been a delay in the passage of the capital appropriations bill and subsequent availability of funds; and

WHEREAS, the University anticipates passage of the bill and subsequent reimbursement within 90 days of the passage; and

WHEREAS, the funds for financing of the project are needed in advance of the receipt of the capital appropriation;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize an interest-free inter-fund loan from the Sick Leave Conversion Fund to the Network Rehabilitation Fund in an amount of \$730,000 for the purpose of providing temporary financing of the project; and

BE IT ALSO RESOLVED, that the interfund loan shall be repaid immediately upon receipt of the capital appropriation.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

On behalf of the committee, Mr. Esterly then moved the adoption of the following resolution:

Resolution to Approve  
Fee Restructuring Effective Summer Term 2003

YR 2003-31

WHEREAS, Ohio law provides that Boards of Trustees of state-assisted institutions of higher education shall supplement state appropriations by income from charges to students; and

WHEREAS, the University's current fee structure consists of four mandatory fees - instructional, general, technology, and multi-service; and

WHEREAS, instructional and general fees are assessed on a per credit hour basis, except within the bulk rate "band" for undergraduates, while technology and multi-service fees are assessed on a per-term basis; and



WHEREAS, the current fee structure charges students over the bulk rate "band" at varying per-credit-hour rates or, in some cases, ceases to charge; and

WHEREAS, the current fee structure results in varying total costs per credit hour, dependent upon enrolled hours; and

WHEREAS, it is desirable to modify the current fee structure to one that is simplified and more equitable to students;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby approve changes to simplify the fee structure as described in Exhibit E to become effective Summer Term 2003.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

On behalf of the committee, Mr. Esterly then moved the adoption of the following resolution:

Resolution to Approve Changes to Student Tuition, Fees, and Other Charges Effective Summer Term 2003

YR 2003-32

WHEREAS, Ohio law provides that Boards of Trustees of state-assisted institutions of higher education shall supplement state subsidies by income from charges to students, including an "instructional fee" for educational and associated operational support of the institution and a "general fee" for noninstructional services, and that these two fees shall encompass all charges for services assessed uniformly to all enrolled students and shall be identified as "tuition"; and

WHEREAS, Ohio law also provides that each Board may establish special purpose fees, service charges, fines and penalties and that a tuition surcharge shall be paid by all students who are not residents of Ohio; and

WHEREAS, Ohio law provides that the University shall separately identify the Instructional Fee, the General Fee, the Tuition Charge, and the Tuition Surcharge; and

WHEREAS, Ohio law provides that fees charged for instruction shall not be considered to be a price for service but shall be considered to be an integral part of the state government financing program in support of higher education opportunity for students; and

WHEREAS, it is desirable to provide preferential nonresident tuition surcharge rates for nonresident students from the Youngstown State University Regional Service Area;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby rescind Resolution YR 2002-39; and

BE IT ALSO RESOLVED, that the Board of Trustees of Youngstown State University does hereby declare the "tuition charge" shall be the sum of the Instructional Fee, General Fee, and the Technology Fee and does hereby establish the tuition charge and other fees as included in Exhibit H, to become effective Summer Term 2003, except as may be specifically noted otherwise, and to remain in effect until changed by the Board of Trustees; and

BE IT FURTHER RESOLVED, that the President of Youngstown State University or his/her designee shall have the authority to approve:

1. Fees of noncredit courses, institutes, and workshops offered or coordinated through the Metro College and the University Outreach department;
2. Ticket prices for admission of the public to intercollegiate athletic games and to student music or dramatic productions;
3. Service charges for loans to students;
4. A special fee for programs such as the international student training programs under contract and the "Executive Master of Business

Administration" program. It shall be understood that such special fees, if authorized, shall provide for all related costs of the program and that the budget for such a fund shall be subject to approval in the same manner as other University operating budgets; and

5. Fees for credit courses offered by the Metro College under contract to established groups as provided for in Resolution YR 2001-03.

In all cases, the revenue generated by such fees and charges shall be expended in conformity with appropriately approved budgets. It shall be understood that: (a) prices of books and other items for sale in the Bookstore, Kilcawley Center, and through vending machines shall be established in conformity with good business practices by the managers of those units; (b) charges for unreturned or damaged equipment checked out to a student shall be established by the cognizant University staff person and the charge shall be sufficient to recover replacement costs and with a charge to cover processing costs; (c) for such charges as noted in (a) and (b) above, the approval of neither the president nor the Board of Trustees shall be required; and (d) the President or his designees shall have the authority to designate parking facilities by location or by time which may be utilized either without charge or for a reduced charge.

Fines which are authorized in this resolution may be assessed against non-students who are authorized to use University services as well as against students; and the rates detailed in this resolution shall replace the rates in any other resolution in conflict, and it shall continue to be the policy of this Board to review and adopt all fees, service charges, and fines annually, usually at the December meeting of the Board, in order that students and others are informed as to rates for the coming year and budgets may be finalized. It is understood that charges, fines, penalties, and assessments to students and nonstudents will not be waived except as specifically authorized by proper authority. The President or

his/her designee shall review and, as appropriate, authorize persons or departments to grant waivers with the specific understanding that no waivers will be granted that are in violation of Ohio law or the policies of Youngstown State University.

If a student is permitted to withdraw from the University or if a student reduces his or her academic load, a refund of the tuition, and of the nonresident tuition surcharge, where applicable, shall be made in conformity with the following schedule. If the withdrawal is after the prescribed time limits, all tuition and other applicable fees and charges are forfeited. All applicable fees, fines and penalties due must be paid before the refund is paid.

<u>Length of Course</u>	<u>100% refund</u>	<u>85% refund</u>	<u>70% refund</u>	<u>No refund</u>
15 weeks or more	through 6 <sup>th</sup> weekday of term	through 11 <sup>th</sup> weekday of term	through 16 <sup>th</sup> weekday of term	17 <sup>th</sup> weekday of term and later
6-14 weeks	through 6 <sup>th</sup> weekday of term	through 11 <sup>th</sup> weekday of term	through 16 <sup>th</sup> weekday of term	17 <sup>th</sup> weekday of term and later
Less than 6 weeks	20% of course duration			greater than 20% of course duration

If a student is permitted to withdraw from the University or if a student reduces his or her academic load, a refund of the tuition, and of the nonresident tuition surcharge, where applicable, shall be made in conformity with the following schedule. If the withdrawal is after the prescribed time limits, all tuition and other applicable fees and charges are forfeited. All applicable fees, fines and penalties due must be paid before the refund is paid.

Following discussion, the motion received the affirmative vote of all trustees present with Dr. Kohli abstaining. The chairperson declared the motion carried and the resolution adopted.

On behalf of the committee, Mr. Esterly then moved the adoption of the following resolution:

Resolution Authorizing  
Acquisition of Property for Campus Improvement

YR 2003-33

WHEREAS, Youngstown State University has identified an area surrounding the campus within which it seeks to acquire property for the benefit of the University; and

WHEREAS, the properties located on the west side of Wick Avenue and east side of Bryson Street north of the west bound access road of the Madison Avenue Expressway, known as Youngstown City Lot Nos. 895, 896 (s. w. 10 ft.), and 907 (s. e. 35 ft.) (collectively, the Boardman Supermarket property) is needed for campus improvement; and

WHEREAS, the owner of the property has indicated a willingness to donate the property to the University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby authorize the acquisition of the property as described.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

3. External Relations Committee

The chairperson recognized Mr. Cushwa, chairperson of the External Relations Committee who stated that the committee was recommending two resolutions for adoption by the board. Mr. Cushwa then moved the adoption of the following resolution:

Resolution to Accept Development Gifts

YR 2003-34

WHEREAS, Board policy provides that the President shall compile a list of gifts to the University for each meeting of the Board of Trus-

tees and present the list accompanied by his recommendation for action by the Board; and

WHEREAS, the President has reported that the gifts as listed in Exhibit A attached hereto are being held pending acceptance and he recommends their acceptance;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees does hereby accept these gifts on behalf of Youngstown State University and requests that the President acknowledge the acceptance of these gifts and express our gratitude for their generosity in support of the University.

Mr. Cushwa noted that the proposed resolution includes an amendment, made subsequent to the meeting of the External Relations Committee, to include the gift of real property authorized by the earlier-adopted Resolution YR 2003-33. Dr. Kohli seconded the motion. After the motion received the affirmative vote of all trustees present, the chairperson declared the motion carried and the resolution adopted.

On behalf of the committee, Mr. Cushwa then moved for adoption of the following resolution:

Resolution to Name  
Lariccia Family International Student Lounge

YR 2003-35

WHEREAS, Youngstown State University implemented a campaign to secure funding for a student Recreation and Wellness Center; and

WHEREAS, the Recreation and Wellness Center initiative was lead by Student Government and an adjunct committee thereof; and

WHEREAS, Anthony (Tony) Lariccia, a 1966 graduate of Youngstown State University, and his wife, Mary, and daughters, Natalie and Dana, have provided a \$750,000 leadership gift to the Campaign; and

WHEREAS, Mr. Lariccia has served on the Campaign's volunteer cabinet and through his tireless efforts secured an additional \$600,000 for the Campaign; and

WHEREAS, Mr. Lariccia, a stockbroker for Merrill Lynch, graduated with a bachelor's degree in just three years from Youngstown State University and carrying this work ethic to his vocation, became one of the Mahoning Valley's most respected and successful brokers; and

WHEREAS, the University and the Board of Trustees wish to provide appropriate recognition to Anthony, Mary, Natalie, and Dana Lariccia for their significant contribution and commitment to the students of Youngstown State University;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University designates the Lariccia Family International Student Lounge; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be presented to Anthony, Mary, Natalie, and Dana Lariccia.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

#### 4. Internal Affairs Committee.

The chairperson recognized Dr. Kohli, chairperson of the Internal Affairs Committee, who stated that the committee was recommending six resolutions for adoption by the board. On behalf of the committee, Dr. Kohli then moved for adoption of the following resolution:

#### Resolution to Ratify Faculty Staff Appointments

YR 2003-36

WHEREAS, the policies of the Board of Trustees direct the President to appoint such employees as are necessary to effectively carry out the operation of the University; and

WHEREAS, new appointments have been made subsequent to the September 24, 2002, meeting of the Board of Trustees; and

WHEREAS, such appointments are in accordance with the 2002-2003 Budget and with the University policy on Equal Employment Opportunity;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby ratify and confirm the appointments as listed in Exhibit F attached hereto.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

On behalf of the committee, Dr. Kohli then moved for adoption of the following resolution:

Resolution Pertaining to Amendment of the Alternative Retirement Plan as Adopted by Youngstown State University Pursuant to Chapter 3305 of the Ohio Revised Code Implementing Changes Required by the Economic Growth and Tax Relief Reconciliation Act of 2001

YR 2003-37

WHEREAS, the Board of Trustees ("Trustees") adopted the Youngstown State University Alternative Retirement Plan ("the Plan"), effective January 1, 1999; and

WHEREAS, the University reserved the right in Section 8.3 of the Plan to amend the Plan by action of the Trustees; and

WHEREAS, The Economic Growth and Tax Relief Reconciliation Act of 2001 requires certain amendment be made to the Plan; and

WHEREAS, the Trustees desire to approve a formal amendment to the Plan in order to comply with Code requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Board of the University:

Section 1. Amendment. An Amendment to the Plan in substantially the form of Exhibit G attached hereto and incorporated herein by this reference as if set forth in full (the "Amendment"), is hereby adopted effective January 1, 2002.



Section 2. Execution. The Administration is hereby authorized to execute the Amendment and any other instruments, documents, or conveyances necessary to effectuate the Amendment and to submit the Plan to the Internal Revenue Service.

Section 3. Conforming Changes. The Administration in carrying out this Resolution, is hereby authorized and empowered to make any necessary changes to the Plan as may be required to ensure compliance with the applicable and effective provisions of the Code and the Ohio Revised Code, and any related rules and regulations, currently in effect or as hereinafter amended, and to take such further action as may be necessary or advisable to implement this Resolution without further ratification or action by the Trustees.

Section 4. Open Meetings. The Trustees find and determine that all formal actions of the Trustees relating to the enactment of this Resolution were taken in an open meeting of the Trustees, and that all deliberations of the Trustees and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

On behalf of the committee, Dr. Kohli then moved for adoption of the following resolution:

Resolution of Appreciation  
For Student-Athletes' Academic Achievement

YR 2003-38

WHEREAS, the Department of Intercollegiate Athletics at Youngstown State University has been named one of the top 10 schools in the nation by the National Collegiate Athletic Association and *USA Today* for achieving the Highest Student-Athlete Graduation Rate Above

the Student-Body Average in the I-AA/I-AAA Division, which includes 199 schools; and

WHEREAS, the graduation rate of student-athletes who have exhausted their eligibility from 1986-87 through 1995-96 is at 90 percent, a higher percentage than the graduation average of all schools categorized as Division I-AA/I-AAA; and

WHEREAS, the student-athletes of Youngstown State have posted a 27 percent higher graduation rate than the student body for freshmen who enrolled in 1995-96; and

WHEREAS, the student-athletes of Youngstown State, on a consistent basis, have a higher percentage graduation rate than the overall student body; and

WHEREAS, the student-athlete academic advisors, Susan Carfolo, Marty Hyden, Bob Mansfield, Marilyn O'Bruba, George Ritz, and Terry Samuels, have provided valuable guidance and dedicated service to the Youngstown State University student-athletes in their academic endeavors;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University congratulates the student-athletes, their academic advisors, and the entire Youngstown State University Department of Intercollegiate Athletics on this success; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be hung in the newly renovated Jermaine Hopkins Center for Academics in Stambaugh Stadium.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

The secretary to the board read aloud a resolution entitled "Resolution of Appreciation for Dr. James Morrison." On behalf of the committee, Dr. Kohli then moved for adoption of the following resolution:

WHEREAS, Dr. James Morrison, Professor of Psychology, has served with distinction as Chair of the Youngstown State University Academic Senate since February 7, 1996; and

WHEREAS, during his tenure as Chair of the Senate, Dr. Morrison has provided calm, fair, and professional leadership; and

WHEREAS, Dr. Morrison's integrity and sense of fair play were instrumental in guiding the Senate through such complex and difficult matters as quarter-to-semester conversion and revision of the general education requirements; and

WHEREAS, Dr. Morrison has served as a member of numerous University-wide administrative committees and effectively represented the policies and wishes of the Academic Senate; and

WHEREAS, Dr. Morrison has traveled on numerous occasions to Columbus to represent the University and its Academic Senate;

NOW, THEREFORE, BE IT RESOLVED, that the Academic Senate expresses its sincere appreciation to Dr. Morrison for his years of service to the Senate and for his commitment to the welfare of Youngstown State University; and

BE IT ALSO RESOLVED, that a copy of this Resolution be presented to Dr. Morrison, along with the best wishes of the Board of Trustees.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

The secretary to the board read aloud a resolution entitled "Resolution of Appreciation for Phil Hirsch." On behalf of the committee, Dr. Kohli then moved for adoption of the following resolution:

WHEREAS, Phil Hirsch began his Youngstown State University career in 1973 as Director of Kilcawley Center; and

WHEREAS, he has subsequently held other senior administrative positions including Assistant Dean for Student Services, Director of Student Activities and Auxiliary Services, Executive Director for Administrative Services, and Special Assistant to the President for Development and Community Affairs; and

WHEREAS, Mr. Hirsch has made numerous contributions to collective bargaining processes and has served on several negotiating teams; and

WHEREAS, he has always responded to requests for help outside his immediate areas of responsibilities and has been a role model and mentor to many subordinates; and

WHEREAS, he was twice awarded the University's Distinguished Service Award; and

WHEREAS, Mr. Hirsch is a valued colleague and is highly respected by his co-workers; and

WHEREAS, Mr. Hirsch has represented the University with the highest degree of integrity in devoting his time, talents, skills, and efforts to advance the best interests of the University;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Trustees do hereby acknowledge the many accomplishments and dedicated service of Phil Hirsch to Youngstown State University and express their sincere appreciation for his outstanding leadership and service and extend their best wishes upon his retirement on December 31, 2002; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be furnished to Phil Hirsch.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

The secretary to board read aloud a resolution entitled "Resolution of Appreciation for Barbara Orton." On behalf of the committee, Dr. Kohli then moved for adoption of the following resolution:

Resolution of Appreciation for Barbara Orton

YR 2003-41

WHEREAS, Barbara C. Orton began her work at Youngstown State University as Director of Affirmative Action in 1984; and

WHEREAS, during these past 18 years she has advised three University presidents and the entire University on key issues relating to diversity and affirmative action, and has led in the development, implementation and coordination of policies, procedures and programs addressing same; and

WHEREAS, Barbara Orton also provided leadership to the University's disability services program; and

WHEREAS, she has served as an advisor on many workplace issues pertaining to employee relations and has provided encouragement, valued support, and trusted guidance; and

WHEREAS, she was awarded the University's Distinguished Service Award in 1995; and

WHEREAS, Barbara Orton has represented the University on various internal and external committees and boards and has gained the trust and respect of her University colleagues and of professionals throughout Ohio, not only for her expertise in matters pertaining to diversity and equal opportunity, but also for her common-sense approach to problem resolution; and

WHEREAS, she has represented the University with integrity and has devoted her time, tal-

ents, skills, and efforts to advance the best interests of the University;

NOW, THEREFORE, BE IT RESOLVED, that the members of the Board of Trustees do hereby acknowledge the many accomplishments and dedicated service of Barbara C. Orton to Youngstown State University and express their sincere appreciation for her service and extend their best wishes upon her retirement on December 31, 2002; and

BE IT FURTHER RESOLVED, that a copy of this Resolution be furnished to Barbara Orton.

Following discussion, the motion received the affirmative vote of all trustees present. The chairperson declared the motion carried and the resolution adopted.

5. Executive Committee.

Mr. Nohra reported that the Executive Committee had met and recommends the renewal of Dr. Sweet's contract of employment as President of Youngstown State University. On behalf of the Executive Committee, Mr. Nohra then moved for adoption of the following resolution:

Resolution to Renew President's Contract

YR 2003-42

WHEREAS, Dr. David C. Sweet has been president of Youngstown State University since July 1, 2000; and

WHEREAS, Dr. Sweet, to the satisfaction of the Board of Trustees, has served the University well during his tenure as president; and

WHEREAS, the Board of Trustees of Youngstown State University has determined that it is in the best interest of the University to renew Dr. Sweet's contract;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby renew Dr. David C. Sweet's employment contract as president of Youngstown State University for a period of three (3) years from July 1, 2003, through June 30,

2006, upon the same terms and conditions as Dr. Sweet's current employment contract as that contract may have been modified from time-to-time by the Board, and does hereby authorize the Chairperson and Secretary of the Board of Trustees to execute such agreements as may be necessary to implement this Resolution.

ITEM V - COMMUNICATIONS AND MEMORIALS

The board considered no communications or memorials.

ITEM VI - UNFINISHED BUSINESS

The board considered no unfinished business.

ITEM VII - NEW BUSINESS

The board considered no new business.

ITEM VIII - TIME AND PLACE OF UPCOMING REGULAR MEETINGS

YR 2003-43

Upon motion made by Dr. Kohli, seconded by Mr. Esterly, which received the affirmative vote of all trustees present, the trustees resolved to set the following dates and times for the next regular meetings of the board:

3:00 p.m. on Friday, March 21, 2003

3:00 p.m. on Friday, June 20, 2003

ITEM IX - ADJOURNMENT

Upon motion duly made and seconded, the meeting was duly adjourned by unanimous vote of the trustees at 4:00 p.m.

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary to the Board of Trustees

### Five Major Issues for Board Consideration

- Budget Policy for the Unrestricted Fund
- Revision of the Current General Fund Budget for Fiscal Year 2003
- Revised Fiscal Year 2003-2004 State Capital Improvements Budget Project List
- Fee Restructuring Effective Summer Term 2003
- Changes to Student Tuition, Fees, and Other Charges Effective Summer Term 2003

### Budget Policy for the Unrestricted Fund

- Includes the General, Designated and Auxiliary Funds
- Approves a spending level by July 1 of each fiscal year
- Authorizes the President to manage within the approved spending level
- Provides for modification of the Unrestricted Fund Budget at the winter Board meeting
- Authorizes the carry forward of prior year contractual commitments



### Revision of the Current General Fund Budget for Fiscal Year 2003

- Major adjustments included:
  - \$2.8 million of increased tuition/fee revenue due to enrollment growth
  - \$1.4 million of decreased State Share of Instruction
  - \$1.8 million of additional costs due to enrollment growth
  - \$1.3 million of contractual commitments carried forward from the previous year
  
- The net impact is to modify the fiscal year 2003 spending level by just over \$5 million

### Revised Fiscal Year 2003-2004 State Capital Improvements Budget Project List

- Ohio Board of Regents reduced the 2003-2004 biennium capital budget for YSU by \$499 thousand
  
- A revised capital project list is presented for Board endorsement
  
- A significant capital budget reallocation dedicates \$1 million to the Recreation and Wellness Center

## Fee Restructuring Effective Summer Term 2003

### ➤ Objectives

- Tuition and mandatory fees include Instructional, General and Technology Fees
- Is designed to be revenue-neutral to the University
- Converts the Technology Fee to a per credit hour basis
- Collapses the Multi-Service Fee into the General Fee

### ➤ Advantages

- Simplifies and standardizes business rules for the assessment of tuition
- Establishes a uniform tuition cost per credit hour
- Fairly allocates the cost of tuition to full and part-time students
- Will simplify communications with students and parents

## Changes to Student Tuition, Fees, and Other Charges Effective Summer Term 2003

- The combined effect of restructuring and tuition increases to instructional, general and technology fees for resident undergraduate students follows:

Credit Hour Load	Proposed Effective Summer 2003	Current Academic Year 2003	Dollar Difference	Percentage Difference
3	\$684	\$677	\$7	1.0%
6	\$1,368	\$1,280	\$88	6.9%
9	\$2,052	\$1,883	\$169	9.0%
12-16	\$2,736	\$2,498	\$238	9.5%

- New user fees include the Undergraduate International Student Evaluation Fee and the Peace Officers' Training Academy Fee



Development Gifts  
Executive Summary  
July 1 - September 30, 2002

	Number of Gifts	Amount
<b>ALUMNI RELATIONS</b>		
Cash - \$1,000 - \$4,999	3	\$3,000.00
Cash - Below \$500	5	\$535.00
<b>Total Cash</b>	<b>8</b>	<b>\$3,535.00</b>
Non-Cash	0	0.00
<b>Total Alumni Relations</b>	<b>8</b>	<b>\$3,535.00</b>
<b>UNIVERSITY DEVELOPMENT</b>		
Major Gifts - \$10,000+	7	\$701,016.15
Cash - \$5,000+	3	18,530.80
Cash - \$1,000 - \$4,999	6	10,200.00
Cash - \$500 - \$999	12	6,135.04
Cash - Below \$500	153	13,468.08
<b>Total Cash</b>	<b>181</b>	<b>\$749,350.07</b>
Non-Cash	3	\$39,317.12
<b>Total University Development</b>	<b>184</b>	<b>\$788,667.19</b>
<b>WYSU-FM</b>		
Cash - Below \$500	260	\$18,406.00
<b>Total Cash</b>	<b>260</b>	<b>\$18,406.00</b>
Non-Cash	0	0.00
<b>Total WYSU-FM</b>	<b>260</b>	<b>\$18,406.00</b>
<b>TOTAL GIFTS</b>		
<b>Grand Total Gifts</b>	<b>452</b>	<b>\$810,608.19</b>



ALUMNI RELATIONS  
CASH CONTRIBUTIONS BY RANK

**\$1,000 - \$4,999**

Greentree Brokerage Service, Inc.  
McCullough Williams, Jr. Investments  
Sterling-McCullough Williams Funeral Home

**Below \$500**

Jennifer Bruger  
Mr. & Mrs. Don Cagigas  
Al Fleming  
Irvin Thompson  
Ruth Williams

**Total Cash Contributions:**

**\$3,535.00**



UNIVERSITY DEVELOPMENT  
CASH CONTRIBUTIONS BY RANK

**Major Gifts**

<u>Donor</u>	<u>Amount</u>	<u>Restriction</u>
Dr. James H. & Natalie Andrews	21,016.15	Physics & Astronomy
The Beeghly Family	250,000.00	Recreation & Wellness Ctr.
Fifth Third Bank	25,000.00	Charles E. Schell Grant
Ms. Roberta M. Hannay	25,000.00	Academic Achiever Program
Mr. & Mrs. Anthony J. Lariccia	250,000.00	Recreation & Wellness Ctr.
SBC Foundation	30,000.00	Tech. Enrichment Program
Schwebel Family Foundation	100,000.00	Recreation & Wellness Ctr.

**\$5,000 - \$9,999**

Mr. & Mrs. Richard R. Peterson  
Mr. Eugene E. Rossi  
UAW Local 1112/BOC Lordstown Assembly

**\$1,000 - \$4,999**

American Electric Power	MBNA America Bank
Dr. Anthony Candella, Jr.	Warren Italian-America Heritage Festival
Mr. William J. Flynn	Committee, Inc.
Dr. & Mrs. Edward J. Hartwig	

**\$500 - \$999**

Anonymous	Dr. Ikram & Susan Khawaja
AT & T Foundation	John E. Ratliff, D.O.
Bank One Matching Gift Program	Dr. Marita Volk-Allen
Rand D. & Eleanor Mae Becker	Richard & Pamela Zitto
Boeing Matching Gift Program	Mr. James C. Zupanic
Dr. John & Cheryl Buoni	
Atty. Alfred & Mrs. Suzanne Fleming	
in memory of Bob Sweeney	

**Below \$500**

Ms. Marcy L. Alexander	Mr. John P. Bassetti
Mrs. Betty J. Armbrust	Karen, Alan & Erik Benway
Ms. Sandra Lee Baker	in memory of Irene Kasvinsky
Dan & Julia Barton	BF Goodrich Foundation

Ms. Mary Jane Brosko  
Mr. Raymond M. Caciace  
Mr. & Mrs. Anthony J. Cardiero  
Dorrill & Tenna Catlin  
Mrs. Mildred H. Cornicelli in memory of  
Samuel F., Sr. & David Cornicelli  
James P. D'Apolito, M.D.  
Ms. Deann L. Davis  
Mr. Mark Dechr  
Hon. Theresa & Atty. John Dellick  
Mr. Ray A. DiDonato  
Edward & Edie DiGregorio  
Ms. Kathryn J. Drydyk  
Joe & Karen Edwards  
Dr. Salim & Annette El-Hayek  
Emerson Electric Company  
Mr. James R. Farris  
LTC Cyril M. Ferenchak  
Mr. Arthur W. Ferguson  
Mr. & Mrs. Dale E. Ferrell  
Mr. & Mrs. James C. Finnigan  
First Energy Foundation  
Mr. Tom S. Flores  
Mr. Donald E. Foley, Sr.  
Ford Motor Company  
Mrs. Elaine M. Franks  
Mr. James E. Freisen  
Mr. Adam E. Frey  
Friends of Ken Taafe  
in memory of Ken Taafe  
Jerry & Terry Fullum  
Gregory L. Gett, CPA  
Ms. Kathryn L. Goerig  
Dr. Joseph & Mrs. Carolyn Gregori  
Thomas & Brenda Groth  
Atty. & Mrs. Dennis Haines  
W.M. Hammack, Ed.D.  
Ed & Jennifer Hampston  
Mr. Larry Hendricks  
Mr. Robert A. Herman  
Mr. James W. Herr  
Mrs. Sunny Heselov  
Ms. Mary Beth High  
Richard & Marlene Hill  
Ms. Judith A. Hink  
Ms. Patricia J. Hjelm  
Ms. Denise M. Hohos  
Mr. Phillip J. Holdash

Mr. & Mrs. A. William Holdford  
Dr. Philip B. Howren  
Ms. Cheryl L. James  
Ms. Mary J. Jones  
Mr. Roy E. Jones  
Dr. Shirley M. Keller  
Edward Kessler, M.D.  
Dr. Jane E. Kestner  
Key Bank Corporation  
Ms. Hana A. Kilibarda  
Mr. Charles E. Konesky  
Mr. Michael P. Korchnak  
James F. Kravec, M.D.  
Atty. Alan & June Kretzer  
Mrs. Marla J. LaMarca  
Frederick & Kara Leunis  
Dr. Robert A. Levin  
James & Marjorie Lowery  
John & Mary LuBonovic  
in memory of Irene Kasvinsky  
Mrs. Beverly I. Lunn  
Mr. Dennis P. Lyons  
Mr. & Mrs. Matthew T. Manley  
Marathon Ashland Petroleum, LLC  
C. Joseph & Patricia W. Marino  
Mr. H. Joseph Marra  
Mark A. Matavich, Ph.D.  
Mr. Richard C. Mayoras  
Mr. James A. Mazzi  
Sue Ann McCambridge  
Ms. Karen L. McMullin  
Mr. Terry McRoberts  
Mr. Michael N. Mijic  
Ms. Patricia L. Murphy  
Micheal & Janet Murray  
Larry & Jeanne Muzzo  
in memory of Marian Webster  
Nathan & Evelyn Nateman  
Mr. & Mrs. Donald J. Nelson  
Dr. Bernard & Mrs. Ann Oakes  
Mr. & Mrs. Benjamin Pantalone  
Mr. R. Larry Paxton  
Mr. Douglas E. Pearson  
Mr. John E. Pelles  
Atty. John L. Pogue  
Ms. Beverly A. Polenick  
Procter & Gamble  
Progressive Insurance Mgmt. Corp.



WYSU-FM  
CASH CONTRIBUTIONS BY RANK

**Below \$500**

Alex & Marian Adams	Dr. Thomas Davison
Stacey Adger	Edward & Sallie Daytner
Robert Aiken	Carolynn DeMaiori
Andrew Alberico	Veda Depaepe
John & Frances Amer	Kathy Deskin
Maxine Arens	Ted & Julie Downie
Joseph Arrowsmith	James & Mary Driscoll
Thomas & Lorraine Atwood	Catherine Dubos
Lawrence Baghurst	Dorothy Dutko
James & Anita Battafarano	Robert Edeburn
Hazel Beard	Ronald Edwards
Dr. Karen Becker	Dr. & Mrs. William Eichenberger
George & Susan Beil	Mary Eichenlaub
George Bernardich	Dr. & Mrs. Douglas Faires
Kenneth Birath	Ray Fallen
Anthony & Nancy Blackburn	Jeffrey & Sharyn Fees
Frederick & Judith Blue	Mr. & Mrs. Donald Feindt
David & Lisa Bobovnyik	Atty. Herman Feldman
Dr. Todd Bolotin	First Energy Foundation
Richard Booth	Dorcas Fitzgerald
John & Eleanor Botu	Dr. & Mrs. Robert Foulkes
Joe Boughton	Martin Francis
Kenneth Brace	Bishop Benedict Franzetta
Leslie Brown	Alice Marie Fritts
Kirsten Burkey	Mr. & Mrs. James Gatts
Margaret Byce	Janice Geniviva
Catherine Cala	Mr. & Mrs. Joseph George
Stephen & Karen Chikosky	Renee Gerasimek
W. B. Clapham, Jr.	Ruth Gerrard
Skip Claypool	Gregory & Martha Gett
Frances Colabine	Diane Gluck
Ann Cooper	Marjorie Goldstone
Lotis Cooper	William & Anita Gorman
Robert Coursen	Francis Gotttron, III
Brenda Crouse	Fran Greenberg
Evelyn Cunningham	Louise Greenwald
Joy Cushwa	Robert & Christine Guesman
Tom & Karres Cvetkovich	Richard Hahn
John Dalbec	Irene Halverstadt

Dr. Catherine Hammond  
Mary Carlton Hammond  
Dr. Stephen Hanzely  
Gordon & Janet Hazlette  
Dr. & Mrs. Kenneth Heaps  
Patrick & Rebecca Hecking  
Marc Henry  
A. William Holdford  
Dr. & Mrs. Frederick Horn  
Sandra Horvath  
Harlene Huffstetler  
Joseph Hume  
Hyon & Myong Hwong  
Eugene Ierace  
Illinois Tool Works  
Norman & Frances Into  
James & Mary Ann Itts  
Marina Izak  
Isaiah Jackson  
Lou Jacquet  
Mary James  
James & Jamie Jamison  
Allen Janis  
Thomas Jeffries  
Barbara Jelen  
Raymond Johnson  
Stephen & Melissa Johnston  
Roger & Gloria Jones  
Harry & Carol Kamens  
Martha Katz  
Jeannette Kehr  
William & Theresa Kemp  
Dr. Hyun Kim  
Lewis Kness  
Karl Koman  
Jean-Marie Kraynanski  
Robert & Karen Lackey  
Jean Lambert  
John & Joan Lapsa  
Edward Lazor  
Andrea Leonardi  
Keith Lepak  
Dr. Sherry Linkon  
George & Martha Livingston  
Marvin Lukin  
David & Janet Lynn

Charles & Monica Maholtz  
Mahoning Valley Historical Society  
Louis Manno  
Charles Mansell  
Joseph & Barbara Mansky  
Dr. & Mrs. Richard Marina  
Carol Marino  
Olga Maruskin  
Dr. Michael Matthews  
Robert & Suzann Mattson  
Donald & Louise McClelland  
William McComas  
F. Gene & Deborah McCullough  
Mollie McGovern  
Delber & Margaret McKee  
Sherry McKelvey  
Tara McKibben  
Anne McMahan  
Samuel McNaugher  
Frank Mecak  
Stephen Meloy  
Dr. & Mrs. Isadore Mendel  
Wesley Midgley  
Louisa Miller  
Dr. & Mrs. Roy Mimna  
Suman Mishhr, M.D.  
Martha Mitchell  
C. William & Marilyn Moore  
Philip & Judith Moroco  
Michael Moseley  
Atty. Carl Moses  
Sue Motzer  
Angela Mudrak  
Rev. Richard Murphy  
John Myers, Jr.  
Linda Nehls  
Jack Neville  
Dorothy Novotny  
John & Sally Oberman  
Raymond Ocock  
Fredric O'Connor  
Mr. & Mrs. Irving Ozer  
Wendy Pakalnis  
Anthony Palo  
William Panko  
Beth Parkinson



E. Mack & Cathy Parrott  
Helen Passel  
Maryann Pernotto  
Jack Peterson & Rodd Coonce  
Thomas & Phyllis Pfahles  
Dr. George Pugh  
Charles Rader  
Rev. James Ray  
Joseph Regna, Jr.  
Michael Resek  
Tae & Linda Ro  
Frederick Robsel  
Rebecca Rogers  
Myron & Roseann Roh  
R. Keller & Christine Rohde  
Dr. Rochelle Ruffer  
Frank Rulli, Jr.  
Florine Rusnak  
Mr. & Mrs. Richard Rymer  
Paul & Pauline Saternow  
SBC Foundation  
Mary Alice Schaff  
Shawn & Jill Scharf  
Dr. & Mrs. Carl Schaub  
Dr. & Mrs. Steven Schildcrout  
Kenneth Schrom  
Rev. Rick Schumacher  
Score Chapter #112  
F. William Scragg  
Gary Shaffer  
Nancy Shaffer  
Nancie Shillington  
Dr. Thomas Shipka  
Albert & Patricia Shiu  
Virginia Shorten  
Msgr. Robert Siffrin  
Mr. & Mrs. Charles Silverman  
Jeffrey Simon  
Rev. & Mrs. James Sloat  
Angela Small  
Richard Smith  
Dr. & Mrs. Anthony Sobota

Katherine Soman  
Stephen & Dawn Speece  
St. Joseph's Church  
St. Lucy' Church  
Jennifer Staat  
Dr. & Mrs. Paul Stabile  
Matthew Stefanak  
Dr. Michael Stern  
George & Judith Stevens  
Elizabeth Stewart  
Lillian Stowe  
Eleanore Suci  
Christopher Suranna  
Dr. George Sutton  
Harry & Patricia Syak  
Mr. & Mrs. Jack Tamarkin  
Janine Tareshawty  
Roberta Taylor  
Leonard Thomae  
Ross Tittle  
John Tottenham  
Fr. Fred Trucksis  
Trumbull New Theatre  
James & Helen Truscott  
United Way of Ashtabula  
Kreig Vens  
Atty. James Vivo  
Vital Record Storage  
Sonja Wagner  
Dr. David Waldman  
Donald Wallace  
Rose Walter  
Scott & Darlene Welch  
David West  
William & Marianne Whitehouse  
Robert & Karen Wiese  
Dr. & Mrs. Mark D. Womble  
David & Jill Wright  
Jacquelyn Yates  
YSU Foundation  
Carol Zacherl

**Total Cash Contributions:**

**\$18,406.00**



UNIVERSITY GUIDEBOOK

**Subject: Unrestricted Fund Budget Approval, Modification, and Adjustment Policy**

Responsible Officer: Terry R. Ondreyka  
 Title: Vice President for Financial Affairs  
 Approved: December 18, 2002

Authorized by: David C. Sweet  
 Title: President  
 EFFECTIVE: December 18, 2002  
 Review Date: December 18, 2004

**Policy:** The Board of Trustees will approve an unrestricted fund budget for each fiscal year prior to July 1.

RESOLUTION NUMBER: YR 2002 -

**Purpose:** Establish a policy to approve, modify, adjust, and monitor the University's Unrestricted Fund Budget.

**Parameter:**

- The Board of Trustees will approve an Unrestricted Fund Budget for each fiscal year prior to July 1. If necessary, consideration will be given to modifying the Unrestricted Fund Budget at the December Board meeting. The operational responsibility for managing the Unrestricted Fund Budget is delegated to the Vice President for Financial Affairs and his/her designee using the management and reporting guidelines that follow.

**Definitions:**

- **Budget Modifications** – increases or decreases to the overall level of the Unrestricted Fund Budget.
- **Budget Adjustments** – budget changes that do not increase or decrease the overall level of the Unrestricted Fund Budget.
- **Unrestricted Fund Budget** – current expendable funds, including Designated and Auxiliary funds, representing the operating activities of the University. Excluded from the Unrestricted Fund Budget are Plant Funds, Loan Funds, Endowments and funds functioning as endowments.
- **Designated Funds** – unrestricted funds internally designated by the President for a specific purpose.

- **Auxiliary Funds** – funding for enterprises that exist to furnish goods or services to students, faculty, or staff, or incidentally to the general public. Auxiliary enterprises charge fees directly related to the cost of the goods or services (e.g. Intercollegiate Athletics, Housing and Parking).
- **Institutional Accounts** – University-wide accounts that are assigned to a unit or department for management but benefit the entire University.
- **Signature Authority** – permanent staff member who has been given spending authority for a specific account or accounts.

**Procedures:**

**1. Modifications to the Overall Spending Level (increases/decreases)**

- a. Purchase Order (P.O.) Rollover – open purchase orders are reviewed and the determination is made whether to close or carry over the purchase order to the new fiscal year. Those that are not closed are moved to the subsequent fiscal year as a one-time adjustment and presented as an information item at the September Board meeting.
- b. Prior Year Balance Forward – upon the recommendation of the President, use of the prior year's Net Revenue requires Board approval at its September meeting.
- c. Revenue Generating Programs – the President is authorized to approve increases or decreases to the Unrestricted Fund Budget of an amount not to exceed \$250,000 that relates directly to changes in program specific revenues and expenses (e.g., CISCO, Indirect Cost Recovery, Course Fees, Housing, Inter-Collegiate Athletics, etc.). These budget modifications are reported to the Board at its next regularly scheduled meeting. Modifications that exceed \$250,000 require Board approval.
- d. Other Revenue Changes – budget modifications that relate to changes in enrollment and/or state share of instruction must be approved by the Board.

**2. Reallocations within Board of Trustees Approved Spending Levels**

- a. The President has full authority to modify the Unrestricted Fund Budget within the overall budget level established by the Board. Any such reallocation of \$250,000 or more would be reported as an information item at the next Board meeting.

- b. Signature authorities have authority to transfer operating funds within and among all accounts under their area(s) of responsibility, with the exception of from permanent salary and fringe benefit lines and from Institutional Accounts. Transfers to permanent salary lines require the approval of the Vice President for Financial Affairs or his/her designee.

**The following three pages:**

**YR 1995-35, Resolution to Adopt Annual Operating Budget Guidelines  
and referenced Exhibit C –  
Budget Administration Policy, and  
Annual Operating Budget Guidelines,**

**would be rescinded with the approval of**

**University Guidebook Policy 3009.01, Budget Approval, Modification, and Adjustment**

# RESOLUTION TO BE RESCINDED

## Resolution to Adopt Annual Operating Budget Guidelines

YR 1995-35

WHEREAS, the Board of Trustees of Youngstown State University is charged with the proper operation of the University; and

WHEREAS, the Board of Trustees delegates many of its powers for operation of the University including fiscal control to the President and his/her designees;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Youngstown State University does hereby delegate the operational responsibility for budget control to the President and his/her designee as authorized in the attached Exhibit C, Annual Operating Budget Guidelines.

The motion was seconded by Mr. Beeghly. Following discussion, the motion received the affirmative vote of all Trustees present. The Chairperson declared the motion carried and the Resolution adopted.



The Board of Trustees, in furtherance of its duties, delegates to the President and his/her staff the operational responsibility for managing the University budget.

The President and his/her designee will manage the budget with the intention of providing maximum flexibility within the fiscal resources and full accountability for the funds. At no time will expenditures exceed income. Any adjustments that result in a budget increase will be done only on the approval of the Board of Trustees. Reallocations of funds within approved budgets may be done in conformity with guidelines approved by the Trustees.



The Annual Operating Budget approved by the Board of Trustees is a management tool that outlines how anticipated funds will be expended. The following guidelines are intended to provide flexibility in the management of the resources that are available to the University, while also enabling the Board of Trustees to maintain its responsibility for fiscal accountability.

1. At no time will expenditures be permitted to exceed actual income. A shortfall in funding will result in a corresponding reduction of expenses.
2. Should income exceed that projected in the Annual Operating Budget those funds will not be expended without specific authorization of the Board of Trustees.
3. The President is authorized to manage all resources as deemed appropriate within the Board approved Annual Operating Budget. Resources can be transferred to meet changing demands and needs. Funds that become available from unfilled positions or unexpended accounts may be reallocated as appropriate. Significant reallocation of funds would be communicated to the Board of Trustees as follows:
  - Any reallocation totaling more than \$50,000 would be reported to the Budget and Finance Committee at its next regularly scheduled meeting.
  - A single reallocation totaling more than \$250,000 would be submitted to the Budget and Finance Committee for its review.
  - A single reallocation of more than \$250,000 would require the approval of the Board of Trustees.



**YOUNGSTOWN STATE UNIVERSITY**  
**Fiscal Year 2003 Budget Modification**

Source/Use	FY 2003 Budget	Adjustments		Revised FY03 Budget
		Sources	Uses	
<b>Tuition, Fees &amp; Other Student Charges</b>				
Instructional & Mandatory Fees	\$55,600,000	\$2,810,000 (A)		\$58,410,000
Other Tuition, Fees & Student Charges	5,891,000			5,891,000
<b>Total Tuition, Fees &amp; Other Student Charges</b>	<b>61,491,000</b>	<b>2,810,000</b>	<b>0</b>	<b>64,301,000</b>
<b>State Appropriations</b>				
State Share of Instruction	44,027,295	(1,423,042) (B)		42,604,253
Success, Access & Jobs Challenge	2,867,506			2,867,506
<b>Total State Appropriations</b>	<b>46,894,801</b>	<b>(1,423,042)</b>	<b>0</b>	<b>45,471,759</b>
<b>Other Sources</b>				
Investment Income and Miscellaneous	2,574,199			2,574,199
FY 2002 Balance Forward		1,962,898 (C)		1,962,898
PO Rollover		1,377,825 (D)		1,377,825
Transfers in from Other Funds		285,057 (E)		285,057
<b>Total Other Sources</b>	<b>2,574,199</b>	<b>3,625,780</b>	<b>0</b>	<b>6,199,979</b>
<b>Total General Fund Revenue</b>	<b>\$110,960,000</b>	<b>\$5,012,738</b>	<b>\$0</b>	<b>\$115,972,738</b>
<b>Personnel</b>				
Faculty	\$39,933,364	(F)	\$791,581	\$40,724,945
Staff	33,763,840	(F)	156,419	33,439,259
		(G)	(481,000)	
Students	3,700,371	(E)	100,000	3,800,371
Designated Funds	2,200,000			2,200,000
<b>Total Personnel</b>	<b>79,597,575</b>	<b>0</b>	<b>567,000</b>	<b>80,164,575</b>
<b>Operating Expenses</b>				
Supplies	2,856,358	(C)	40,000	2,896,358
Travel and Related Expenses	957,309	(F)	60,000	1,017,309
Information and Communication	1,582,538			1,582,538
Maintenance/Repairs/Utilities	5,639,542			5,639,542
Scholarships	3,361,340	(C)	539,931	3,901,271
Miscellaneous	2,807,674	(C)	423,707	3,231,381
Equipment	2,885,435			2,885,435
PO Rollover		(D)	1,283,428	1,283,428
<b>Total Operating Expenses</b>	<b>20,090,196</b>	<b>0</b>	<b>2,347,066</b>	<b>22,437,262</b>
<b>Other</b>				
Marginal Costs of Higher Enrollment		(H)	1,865,000	1,865,000
Additional Expense Budget Reductions		(I)	(785,560)	(785,560)
Nonmandatory Transfers	8,689,000			8,689,000
Mandatory Transfers	425,000			425,000
Designated Contingencies and Reserves	2,158,229	(C)	1,019,232	3,177,461
<b>Total Other</b>	<b>11,272,229</b>	<b>0</b>	<b>2,098,672</b>	<b>13,370,901</b>
<b>Total General Fund Expenditures</b>	<b>\$110,960,000</b>	<b>\$0</b>	<b>\$5,012,738</b>	<b>\$115,972,738</b>

Blue figures represent "one-time" dollars

6,435,780      4,004,738

**Agenda Item E.3.c.**  
**Exhibit C**

**YOUNGSTOWN STATE UNIVERSITY**  
**Fiscal Year 2003 Budget Modification**

**Notes:**

- . Represents estimated annual gross increase in tuition and mandatory fees due to Fall 2002 enrollment in excess of budgeted (as reflected in budget forecast).
- Compromise reduction in State Share of Instruction
- C. Represents final General Fund balance forward after audit - differs from amount reported to Board in September by a net amount of (89,102) and includes a \$90,085 closing adjustment.
- D. Agrees with PO rollover amount reported to Board in September, of which \$94,397 is now available for balancing the budget due to closed orders subsequent to the September report.
- E. Includes \$100,000 transfer in from restricted funds for graduate assistantships. Balance equals transfers in from other funds due to budget reallocation process.
- r. Represents impact of base salary-related adjustments negotiated after July 1, 2002 in excess of budgeted. These amounts total \$1,008,000.
- 3. Includes vacancy savings of \$516,000 netted with use of \$35,000 of balance forward (as reported to Board in September).
- l. Includes cost of enrollment incentive payments and additional academic instructional shortfalls (as reflected in budget forecast).

Expense budget reductions per forecast	\$970,000
Closing adjustment (see Note C)	(90,085)
Closed purchase orders from FY 2002 (see Note D)	(94,397)
Rounding	42
Actual reductions needed	<u><u>\$785,560</u></u>

**Proposed Revised FY 2003-04 State Capital Improvement Budget  
Project List as of 11/20/02\*  
Youngstown State University**

<u>Project</u>	<u>Previous Amount</u>	<u>Modifications</u>	<u>Proposed Revised Amount</u>
Campus Development	\$1,500,000	- (500k + 150k)	\$850,000
Campus-wide Electrical Upgrades	1,000,000	-0-	1,000,000
Classroom Upgrades	800,000	-0-	800,000
Campus-wide Bldg. Sys. Upgrades	500,000	-100k	400,000
Steam Dist. & CUP Upgrades	850,000	- 75k	775,000
Technology Upgrades	2,808,750	- (500k + 174,736)	2,134,014
Recreation & Wellness Center	-0-	+ 1,000,000	1,000,000
<b>TOTALS</b>	<b>\$7,458,750</b>	<b>\$499,736</b>	<b>\$6,959,014</b>

Note: YSU is "banking" approximately \$2,171,978 of its formula allocation for FY 2003-04. YSU will be authorized to request these funds in a future capital appropriation bill.

Note 2: YSU has recently been notified by OBOR that its state capital appropriation for basic renovation projects will be reduced from \$3,011,728 to \$2,823,822. This loss of \$187,306 represents a 6.2% decrease in expected basic renovation funds.

\* Due to the extreme lateness of the state legislature acting on the biennial state capital improvements budget, on November 18 OBOR requested final suggested revisions to be submitted to it by November 20, 2002.

**FEE RESTRUCTURING – Tuition & Mandatory Fees**  
**Youngstown State University**  
**Fiscal Year 2004**

***Overview***

The goal of fee restructuring is to standardize tuition and mandatory fee business rules and streamline the business processes, resulting in a more equitable student fee schedule and customer friendly billing structure. Tuition and mandatory fees are comprised of the fees charged to all students, which currently include the instructional, general, multi-service and technology fees.

Under fee restructuring, per credit hour rates would be constant and would more accurately reflect costs regardless of registered hours, except within the bulk rate “band.” Fee restructuring includes:

- Converting the technology fee into a per credit hour basis from a flat rate for undergraduate and graduate students and eliminating the technology fee for freshmen.
- Converting the multi-service fee into a per credit hour basis from a flat rate and collapsing it into the general fee. Freshmen would pay an additional per credit hour amount as an administrative fee to offset added administrative expenses for first-year students (i.e. orientation, advising, assistance with registration, etc.). The separate Early/SOAR fee would be eliminated.
- Charging the general fee (including multi-service fee), administrative fee and technology fee for hours taken in excess of the bulk rate “band.”
- Setting fees in excess of the bulk rate “band” at the same rate per hour as fees below the “band.”

***Advantages of new tuition and mandatory fee business rules***

- Standardize business rules to improve customer service and provide a user-friendly fee bill statement.
- Simplify business rules resulting in lower cost to maintain the administrative computing system and to service students in the Bursar and Financial Aid Departments.
- Lower cost of tuition and mandatory fees assessed to part-time students.
- Students would be assessed a uniform cost per credit hour for tuition and mandatory fees.
- Collapsing the multi-service fee into the general fee will result in payment by third party sponsors who currently pay the general fee but not the multi-service fee.

**FEE RESTRUCTURING – Tuition & Mandatory Fees**  
**Youngstown State University**  
**Fiscal Year 2004**

*Disadvantages of current tuition and mandatory fee business rules*

- Student cost per credit hour varies significantly depending upon number and type of courses taken, creating difficulties for students to budget their educational costs.
- Presentation and explanation of student bills is cumbersome and confusing, often resulting in public relations difficulties with students, parents, and third-party sponsors.
- Part-time students absorb an inordinate share of multi-service and technology fees.
- The Bursar, Financial Aid, and administrative computing functions are burdened with unnecessary and non-value added cost.
- Budget/financial projections are difficult to model.

*Details*

See attached charts describing the current business process, the proposed business process, and examples.



**YOUNGSTOWN STATE UNIVERSITY**  
**SUMMARY OF STAFFING LEVELS**  
**July 1, 2002—September 30, 2002**

	FACULTY	PROFESSIONAL/ ADMINISTRATIVE <sup>2</sup>	CLASSIFIED <sup>2</sup>	ALL EMPLOYEES <sup>1</sup>
<b>July 1, 2002—September 30, 2002</b>				
Total Number as of July 1, 2002	360	346	395	1011
Full-time	360	264	357	981
Part-time	0	82	38	120
Full-time Additions	+53	+26	+7	+86
Part-time Additions	+473	+11	+1	+485
Full-time Losses	-6	-10	-3	-19
Part-time Losses	0	-7	-4	-11
<b>Total Number as of September 30, 2002</b>	<b>880</b>	<b>366</b>	<b>396</b>	<b>1642</b>
<b>Total Number as of September 30, 2001</b>	<b>850</b>	<b>323</b>	<b>398</b>	<b>1571</b>
Full-time	399	255	360	1014
Part-time	451	68	38	557
<b>Increase/Decrease in Staffing Levels from September 30, 2001 to September 30, 2002</b>				
Total +/-	+30	+43	-2	+71
Full-time	+8	+25	+1	+34
Part-time	+22	+18	-3	+37

<sup>1</sup>Data excludes intermittent and student employees.

<sup>2</sup>Data includes externally-funded employees

<sup>3</sup>Data includes all temporary, one year faculty contracts.

**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
JULY 1, 2002-SEPTEMBER 30, 2002**

**FACULTY APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
Dr. Samuel Adu-Poku	M/B	Assistant Professor	Art	8/19/02—5/16/03	\$48,000	Probationary #1
Dr. Sunil Ahuja	M/A	Assistant Professor	Political Science	8/19/02—5/16/03	\$42,000	Probationary #3
Dr. Michael Arvin, Jr.	M/C	Assistant Professor	Biological Sciences	8/19/02—5/16/03	\$41,000	Temporary #1
Dr. Diane Barnes	F/C	Assistant Professor	History	8/19/02—5/16/03	\$39,088	Probationary #1
Ms. Terry Benton	F/B	Instructor	English	8/19/02—5/16/03	\$29,049	Temporary #2
Mr. James Boyce	M/C	Instructor	Dana School of Music	8/19/02—5/16/03	\$29,049	Temporary #3
Dr. Jeffrey M. Buchanan	M/C	Assistant Professor	English (.7) Teacher Education (.3)	8/19/02—5/16/03	\$41,000	Probationary #1
Dr. Annette Burden	F/C	Assistant Professor	Mathematics & Statistics	8/19/02—5/16/03	\$41,940	Temporary #2
Ms. Lori A. Carlson	F/C	Instructor	Mathematics & Statistics	8/19/02—5/16/03	\$37,500	Temporary #1
Dr. Iole Checcone	F/C	Assistant Professor	Foreign Languages & Literatures	8/19/02—5/16/03	\$40,000	Probationary #3
Dr. Janis Clymer	F/C	Assistant Professor	Physics & Astronomy	8/19/02—5/16/03	\$39,088	Temporary #1
Dr. Eleanor Congdon	F/C	Assistant Professor	History	8/19/02—5/16/03	\$39,088	Probationary #1
Dr. Lauren Cummins	F/C	Assistant Professor	Teacher Education	8/19/02—5/16/03	\$40,000	Probationary #1
Dr. Thomas P. Diggins	M/C	Assistant Professor	Biological Sciences	8/19/02—5/16/03	\$43,000	Probationary #1
Dr. Gunapala Edirisooriya	M/A	Associate Professor	Educational Administration, Research & Foundations	8/19/02—5/16/03	\$77,000	Probationary #3
Mr. Robert D. Fitzer	M/C	Instructor	Dana School of Music	8/19/02—5/16/03	\$29,049	Temporary #1
Dr. Stephanie Ford	F/B	Assistant Professor	Counseling	8/19/02—5/16/03	\$43,500	Temporary #1
Dr. Paul B. Gordiejew	M/C	Assistant Professor	Sociology & Anthropology	8/19/02—5/16/03	\$42,000	Probationary #1
Dr. Katherine M. Greig	F/B	Assistant Professor	Social Work	8/19/02—5/16/03	\$40,000	Probationary #1
Ms. Katherine Harmon	F/C	Assistant Professor	Art	8/19/02—5/16/03	\$39,088	Temporary #1
Ms. Suzan C. Harper	F/C	Instructor	Computer Science & Information Systems	8/26/02—5/16/03	\$37,026 (9-Month Base: \$38,000)	Temporary #1
Dr. Carol Hawkins	F/C	Assistant Professor	Human Ecology	8/19/02—5/16/03	\$41,168	Temporary #3
Mr. Edmund B. Ickert	M/C	Instructor	Computer Science & Information Systems	8/26/02—5/16/03	\$37,026 (9-Month Base: \$38,000)	Temporary #1

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**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
JULY 1, 2002-SEPTEMBER 30, 2002**

**FACULTY APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
Ms. Diane P. Kandrav	F/C	Assistant Professor	Health Professions	8/19/02—5/16/03	\$42,000	Probationary #1
Dr. Stephen Klein	M/C	Assistant Professor	Computer Science & Information Systems (.50)/ Management (.50)	8/19/02—5/16/03	\$52,750	Temporary #2
Mr. Daniel Laird	M/C	Assistant Professor	School of Technology	1/02/02—5/16/03	\$50,680	Probationary #1
Dr. Alina Lazar	F/C	Assistant Professor	Computer Science & Information Systems	8/19/02—5/16/03	\$57,500	Probationary #1
Ms. Alyssa Lenhoff	F/C	Instructor	English	8/19/02—5/16/03	\$29,049	Temporary #2
Dr. Sally A. Lewis	F/C	Assistant Professor	Teacher Education	8/19/02—5/16/03	\$40,000	Probationary #1
Dr. Sheen Xin Liu	M/A	Assistant Professor	Accounting & Finance	8/19/02—5/16/03	\$88,000	Probationary #1
Ms. Marla Mayerson	F/C	Assistant Professor	Art	8/19/02—5/16/03	\$42,000	Temporary #1
Ms. Christine McCullough	F/C	Assistant Professor	Art	8/19/02—5/16/03	\$40,000	Probationary #2
Dr. Till M. Meyn	M/C	Assistant Professor	Dana School of Music	8/19/02—5/16/03	\$40,330	Temporary #2
Dr. Roy A. Mimna	M/C	Assistant Professor	Mathematics & Statistics	8/19/02—5/16/03	\$40,000	Temporary #1
Ms. Jeanine L. Mincher	F/C	Instructor	Human Ecology	8/19/02—5/16/03	\$35,114	Temporary #3
Dr. Nicole Mullins	F/C	Assistant Professor	Human Performance & Exercise Science	8/19/02—5/16/03	\$39,088	Temporary #1
Mr. Anthony T. Nasuta, III	M/C	Instructor	Geography	8/19/02—5/16/03	\$35,000	Temporary #1
Ms. Cheryl A. Ogrodnik	F/C	Instructor	Teacher Education	8/19/02—5/16/03	\$29,049	Temporary #2
Ms. Janet Pemberton	F/C	Instructor	Dana School of Music	8/19/02—12/20/02	\$14,525 (9-Month Base: \$29,049)	Temporary #1; Fall Semester Only
Ms. Hazel Marie Pierson	F/C	Instructor	Mechanical & Industrial Engineering	8/19/02—5/16/03	\$44,400	Temporary #1
Dr. Jennifer Pintar	F/C	Assistant Professor	Human Performance & Exercise Science	8/19/02—5/16/03	\$42,000	Probationary #3
Ms. Heather Protz	F/C	Assistant Professor	Art	8/19/02—5/16/03	\$39,782	Temporary #3
Dr. James Rauschenbach	M/C	Assistant Professor	Human Performance & Exercise Science (.8)/ Teacher Education (.2)	8/19/02—5/16/03	\$44,000	Probationary #1

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**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
JULY 1, 2002-SEPTEMBER 30, 2002**

**FACULTY APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

NAME	GENDER/ RACE*	TITLE	DEPARTMENT	CONTRACT/ APPOINTMENT DATE	SALARY/FTE/ BASE SALARY	COMMENTS
Dr. Gary S. Robson	M/C	Associate Professor	Accounting & Finance	8/19/02-5/16/03	\$83,500	Probationary #1
Ms. Charlet K. Seidel	F/C	Instructor	English	8/19/02-5/16/03	\$29,049	Temporary #1
Mr. Frank G. Sole	M/C	Instructor	Management	8/26/02-5/16/03	\$29,231 (9-Month Base: \$30,000)	Temporary #1
Ms. Barbara Snyder	F/C	Instructor	Health Professions	8/19/02-5/16/03	\$35,114	Temporary #3
Mr. James Stipetich	M/C	Instructor	Communication & Theater	8/19/02-5/16/03	\$38,333	Temporary #2
Dr. Mark F. Toncar	M/C	Associate Professor	Marketing	8/19/02-5/16/03	\$75,000	Probationary #1
Dr. Kathryn T. Umbie	F/C	Instructor	Dana School of Music	8/19/02-5/16/03	\$33,000	Temporary #1
Mr. John Veneskey	M/C	Instructor	Dana School of Music	8/19/02-5/16/03	\$32,000	Term/Contingent
Dr. Yaqin Wang	F/A	Assistant Professor	Economics	8/26/02-5/16/03	\$44,821 (9-Month Base: \$46,000)	Probationary #1
Dr. George Yates	M/C	Assistant Professor	Mathematics & Statistics	8/19/02-5/16/03	\$40,000	Temporary #1

**PROFESSIONAL/ADMINISTRATIVE APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

NAME	GENDER/ RACE*	TITLE	DEPARTMENT	CONTRACT/ APPOINTMENT DATE	SALARY/FTE/ BASE SALARY	COMMENTS
Dr. Robert I. Bolla	M/C	Dean and Professor	College of Arts and Sciences	07/01/02-06/30/03	\$118,000 1.00 FTE \$118,000	New hire
Ms. Laura A. Bouchahine	F/C	Regional Coordinator	Undergraduate Admissions	09/01/02-05/31/03	\$11,000 .50 FTE \$29,333	New hire
Mr. Jamael Tito Brown	M/B	Research Associate 1/Community Organizer	Center for Urban Studies	07/15/02-06/30/03	\$28,033 1.00 FTE \$29,000	New hire; externally funded

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**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
JULY 1, 2002-SEPTEMBER 30, 2002**

**PROFESSIONAL/ADMINISTRATIVE APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
Mr. James H. Herschel	M/C	Associate Bursar	Office of the Bursar	07/15/02-06/30/03	\$46,400 1.00 FTE \$48,000	New hire
Dr. Cynthia S. Hirtzel	F/C	Dean and Professor	College of Engineering and Technology	07/01/02-06/30/03	\$115,000 1.00 FTE \$115,000	New hire
Mr. Russell G. Houser, Jr.	M/C	Assistant Coach, Football	Intercollegiate Athletics	08/01/02-04/30/03	\$8,156 .4568 FTE \$23,807	New hire
Dr. Isaiah Jackson	M/B	Scholar in Residence	Dean's Office-College of Arts & Sciences	08/19/02-05/16/03	\$23,000 .4082 FTE \$75,000	New hire
Ms. Therese Kightlinger	F/C	Administrator of Student Field Experiences	Dean's Office-Beeghly College of Education	08/12/02-06/30/03	\$33,770 1.00 FTE \$37,900	New hire
Dr. Thomas A. Maraffa	M/C	Special Assistant to the President	Office of the President	08/16/02-06/30/03	\$82,310 1.00 FTE \$94,000	New hire; from faculty/chair to P/A.
Ms. Monica L. Mastran- Czopor	F/C	Coordinator (Temporary)	Undergraduate Admissions	09/11/02-06/30/03	\$22,194 1.00 FTE \$27,610	New hire
Dr. Noah O. Midamba	M/B	Interim Administrator	Center for International Studies and Programs	09/03/02-06/30/03	\$53,750 1.00 FTE \$65,000	New hire
Mr. David J. Purins	M/C	Assistant Coach, Track	Intercollegiate Athletics	09/01/02-05/31/03	\$4,400 .2324 FTE \$25,246	New hire
Ms. Amy J. Reese	F/C	Coordinator, Computer- Based Placement Service	Computer Based Placement Service	07/15/02-06/30/03	\$29,000 1.00 FTE \$30,000	New hire; externally funded

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**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
JULY 1, 2002-SEPTEMBER 30, 2002**

**PROFESSIONAL/ADMINISTRATIVE APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
Ms. Marcella Scaife	F/B	Assistant Coach, Men's and Women's Track and Field	Intercollegiate Athletics	09/01/02-05/31/03	\$4,100 .22764 FTE \$24,014	New hire
Ms. Carrie A. Shockey	F/C	Teacher Assistant	Rich Center for Autism	09/03/02-06/30/03	\$17,365 1.00 FTE \$21,000	New hire; externally funded
Ms. Elizabeth M. Smith	F/C	Coordinator	SCOPE	09/01/02-06/30/03	\$10,417 .50 FTE \$25,000	New hire; externally funded
Dr. Michael Theall	M/C	Director	Center for the Advancement of Teaching and Learning at Youngstown State University	08/01/02-06/30/05	\$77,917 1.00 FTE \$85,000	New hire
Mr. Jeffrey Thomas	M/C	Coordinator	Center for Student Progress	07/08/02-06/30/03	\$25,633 1.00 FTE \$26,000	New hire; externally funded
Ms. Kelli Thompson	F/C	Teacher Aide	Rich Center for Autism	09/09/02-06/30/03	\$5,697 .45 FTE \$15,600	New hire; externally funded
Mr. Darrin R. Toney	M/B	Assistant General Counsel	Office of the General Counsel	08/12/02-06/30/03	\$65,769 1.00 FTE \$67,500	New hire
Mr. Brian K. White	M/	Assistant Coach, Football	Intercollegiate Athletics	08/01/02-04/30/03	\$8,156 .4568 FTE \$23,807	New hire
Mr. Kevin Whitfield	M/C	Assistant Catalog Librarian	Maag Library	07/01/02-06/30/03	\$27,500 1.00 FTE \$27,500	New hire
Ms. Mary Womble	F/C	Development Associate (Temporary)	WYSU-FM	09/09/02-10/31/02	\$4,129 1.00 FTE \$28,500	New hire

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**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
JULY 1, 2002-SEPTEMBER 30, 2002**

**PROFESSIONAL/ADMINISTRATIVE APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

<b>REHIRE</b>	<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
	Ms. Janye G. Backus		Director of the Paula and Anthony Rich Center	Dean's Office-Beeghly College of Education	07/01/02-06/30/03	\$43,709 1.00 FTE \$43,709	Rehire; externally funded
	Ms. Kelly Bancroft		SMARTS Coordinator	College of Fine and Performing Arts	07/1/02-06/30/03	\$32,053 1.00 FTE \$32,053	Rehire; externally funded
	Ms. Marcia M. Barr		Environmental Project Manager	Dean's Office-College of Engineering and Technology (CERT)	07/01/02-12/31/02	\$23,406 1.00 FTE \$46,812	Rehire; externally funded
	Ms. Patricia Benetis		Skill Center Teacher	Metropolitan College	07/15/02-12/20/02 & 01/06/03-02/28/03	\$8,256 & \$3,000 .50 FTE \$37,440	Rehire; externally funded
	Dr. Margaret Biggs		Program Coordinator of the Scottish Rite Learning Center	Teacher Education	07/01/02-06/30/03	\$24,768 .50 FTE \$49,537	Rehire; externally funded
	Mr. William Border		Program Assistant	New Beginnings for Academics- Reading and Study Skills Internal Audit	07/01/02-12/31/02	\$29,705 1.00 FTE \$29,705	Rehire; externally funded
	Ms. Kathleen A. Bouquet		Staff Auditor		07/01/02-06/30/03	\$17,315 .50 FTE \$34,630	Rehire
	Mr. John D. Bralich		Research Associate I/Geographic Information Systems (GIS) Analyst	Center for Urban Studies	07/01/02-12/31/02	\$12,200 1.00 FTE \$24,401	Rehire; externally funded
	Ms. Claudia Brenneisen		Skill Center Coordinator	Metropolitan College	07/15/02-12/20/02 & 01/06/03-02/28/03	\$16,512 & \$6,000 .75 FTE \$49,920	Rehire; externally funded

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**YOUNGSTOWN STATE UNIVERSITY  
PERSONNEL ACTIONS  
JULY 1, 2002-SEPTEMBER 30, 2002**

**PROFESSIONAL/ADMINISTRATIVE APPOINTMENTS FOR BOARD OF TRUSTEES APPROVAL**

<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
Dr. Richard L. Bretz		Special Assistant to the Provost	Office of the Provost	07/1/02-06/30/03	\$58,000 1.00 FTE \$58,000	Rehire; from part-time externally funded position to new full time position
Ms. Donna Jean Bricker		Research Coordinator	Social Work	07/01/02-11/30/02	\$5,633 .50 FTE \$27,040	Rehire; externally funded
Ms. Lisa Campbell		Academic Advisor	Dean's Office-College of Arts and Sciences	07/01/02-06/30/03	\$14,388 .50 FTE \$28,777	Rehire
Ms. Joyce E. Cannone		Upward Bound Teacher	Upward Bound	09/01/02-04/30/03	\$1,795 .0599 FTE \$44,955	Rehire; externally funded
Ms. Susan Carfalo		Assistant Athletic Academic Counselor	Intercollegiate Athletics	08/19/02-05/16/03	\$10,558 .50 FTE \$28,107	Rehire
Ms. Norma Jean Carney		Program Manager-Metropolitan College	Metropolitan College	07/01/02-06/30/03	\$18,084 .50 FTE \$36,169	Rehire
Ms. Maureen Casey		Program Manager-Metropolitan College	Metropolitan College	07/01/02-06/30/03	\$18,084 .50 FTE \$36,169	Rehire
Ms. Ellen Cornwell		Skill Center Teacher	Metropolitan College	07/15/02-12/20/02 & 01/06/03-02/28/03	\$4,128 & \$1,500 .25 FTE \$37,440	Rehire; externally funded
Ms. Brenda Crouse		Academic Advisor	College of Engineering and Technology	07/01/02-06/30/03	\$28,644 1.0 FTE \$28,644	Rehire; FTE increased to full-time

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<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
Mr. Paul DeLisio		Skill Center Teacher	Metropolitan College	07/15/02-12/20/02 & 01/06/03-02/28/03	\$11,558 & \$4,200 .70 FTE \$37,440	Rehire; externally funded
Ms. Angela DeLucia		Assistant to the Director	McDonough Museum of Art	07/1/02-06/30/03	\$23,976 1.00 FTE \$23,976	Rehire; FTE increased to full- time
Mr. Samuel W. Dickey		English Language Institute/English as a Second Language Specialist	Center for International Studies and Programs	07/01/02-06/30/03	\$11,412 .45 FTE \$25,359	Rehire
Ms. Lori Factor		Coordinator, Summer Festival of the Arts	College of Fine and Performing Arts	07/01/02-06/30/03	\$15,760 .50 FTE \$31,520	Rehire
Ms. Suzanne Fleming		Research Associate II	Center for Human Services Development	07/01/02-06/30/03	\$14,773 .50 FTE \$29,548	Rehire; externally funded
Mr. Thomas Foley		Coordinator	Communication and Theater	07/01/02-06/30/03	\$13,827 .50 FTE \$27,654	Rehire
Dr. Paul Gallagher		Project Director	Colleges of Arts and Sciences and Education	07/01/02-06/30/03	\$47,272 .60 FTE \$78,786	Rehire; externally funded
Mr. Nicholas M. Gavolas		Assistant Coach, Women's Diving	Intercollegiate Athletics	08/15/02-05/15/03	\$6,688 .4410 FTE \$20,082	Rehire
Mr. Ricky S. George		Assistant Director	Center for Human Services Development	07/01/02-06/30/03	\$33,755 1.00 FTE \$33,755	Rehire; externally funded
Ms. Lori A. Goist		Coordinator, Language Learning and Resource Center	Foreign Languages and Literatures	07/01/02-06/30/03	\$14,420 .50 FTE \$28,840	Rehire

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Ms. Brenda Grant		Upward Bound Teacher	Upward Bound	09/01/02-04/30/03	\$1,795 .0599 FTE \$44,955	Rehire; externally funded
Ms. Lenora Greene		Coordinator of the English Language Institute	Center for International Studies and Programs	07/01/02-06/30/03	\$20,187 .73 FTE \$27,654	Rehire
Ms. Suzanne Groves		Upward Bound Teacher	Upward Bound	09/01/02-04/30/03	\$1,795 .0599 FTE \$44,955	Rehire; externally funded
Dr. Madeleine Haggerty		Director, Dental Hygiene Program	Health Professions	08/19/02-05/16/03	\$24,762 .50 FTE \$65,920	Rehire
Ms. Gina Hammerton		Co-Head Coach, Cheerleading	Intercollegiate Athletics	08/01/02-05/31/03	\$2,496 .12885 FTE \$25,887	Rehire
Mr. Donald Houser		Assistant Coach, Football	Intercollegiate Athletics	07/01/02-06/30/03	\$22,660 .75 FTE \$30,213	Rehire
Mr. Rufus G. Hudson		Enterprise Counselor	Cushwa Center for Business Development	07/01/02-06/30/03	\$37,150 1.00 FTE \$37,150	Rehire; externally funded
Ms. Martha Hyden		Assistant Athletic Academic Counselor	Intercollegiate Athletics	09/03/02-06/06/03	\$3,716 .2007 FTE \$24,270	Rehire
Ms. Andrea D. Jackson		Assistant Coach, Volleyball	Intercollegiate Athletics	08/01/02-04/20/03	\$4,989 .2589 FTE \$26,749	Rehire
Mr. Tony Joy		Coordinator of Golf and Head Men's Golf Coach	Intercollegiate Athletics	07/01/02-06/30/03	\$20,061 .75 FTE \$26,749	Rehire

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<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
Ms. Rosemarie Kascher		English Language Institute/English as a Second Language Specialist	Center for International Studies and Programs	07/01/02-06/30/03	\$5,050 .22 FTE \$22,956	Rehire
Ms. Chris Khumprakob		Coordinator	Center for Student Progress	07/01/02-06/30/03	\$28,410 1.00 FTE \$28,410	Rehire; externally funded
Ms. Kristy Koletich		Upward Bound Coordinator	Upward Bound	07/01/02-06/30/03	\$28,675 1.00 FTE \$28,675	Rehire; externally funded
Ms. Karla Krodel		Research Associate II	Center for Human Services Development	07/01/02-12/31/02	\$15,301 .80 FTE \$38,252	Rehire; externally funded
Mr. Kenneth Layman		Assistant Athletic Trainer/Physical Therapist	Intercollegiate Athletics	10/01/02-03/31/03	\$3,343 .26 FTE \$25,719	Rehire
Ms. Joann M. Leckie		Assistant to Coordinator	Mathematics and Statistics	07/01/02-06/30/03	\$12,310 .50 FTE \$24,620	Rehire
Ms. Michelle Markota		Co-Head Coach, Cheerleading	Intercollegiate Athletics	08/01/02-05/31/03	\$2,496 .12855 FTE \$25,887	Rehire
Ms. Michele McMillen		Head Coach, Women's Tennis	Intercollegiate Athletics	07/01/02-06/30/03	\$22,180 .75 FTE \$29,573	Rehire
Mr. Steven Melek		Skill Center Teacher	Metropolitan College	07/15/02-12/20/02 & 01/06/03-02/28/03	\$9,907 & \$3,600 .60 FTE \$37,440	Rehire; externally funded
Ms. Susanne M. Miller		Editorial Assistant	English Journal (English)	07/01/02-06/30/03	\$27,820 1.00 FTE \$27,820	Rehire; externally funded

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<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
Mr. Anthony Morelli		Assistant to the Head Trainer	Intercollegiate Athletics	07/01/02-06/30/03	\$13,697 .50 FTE \$27,394	Rehire
Mr. Hunter Morrison		Director of Urban Studies and Senior Fellow in Urban and Regional Planning	Public Service Institute	07/01/02-06/30/03	\$90,640 .80 FTE \$113,300	Rehire; externally funded
Mr. Joseph L. Nudo		Academic Advisor	Dean's Office-Bitonte College of Health and Human Services	08/19/02-06/30/03	\$6,459 .26 FTE \$28,495	Rehire
Ms. Jennifer Palumbo		Coordinator/Lead Instructor	Rich Center for Autism	07/01/02-06/30/03	\$27,810 1.00 FTE \$27,810	Rehire; externally funded
Ms. Laurie A. Paul		Coordinator	Center for Student Progress	07/1/02-06/30/03	\$26,780 1.00 FTE \$26,780	Rehire; externally funded
Ms. Lisa Paulus		Financial Aid Counselor- Federal Program	Financial Aid and Scholarships	07/01/02-06/30/03	\$23,895 1.00 FTE \$26,067	Rehire; externally funded
Mr. James A. Pepperney		Skill Center Teacher	Metropolitan College	07/15/02-12/20/02 & 01/06/03-02/28/03	\$6,192 & \$2,250 .375 FTE \$37,440	Rehire; externally funded
Ms. Suzanne M. Pesta		Consumer Research Assistant	Social Work	07/01/02-11/30/02	\$3,467 .50 FTE \$16,640	Rehire; externally funded
Mr. James Petuch		Manager of Recycling Program	Support Services	07/01/02-06/30/03	\$40,484 1.00 FTE \$40,484	Rehire; externally funded
Ms. Victoria A. Phillips		Upward Bound Teacher	Upward Bound	09/01/02-04/30/03	\$1,708 .0569 FTE \$44,955	Rehire; externally funded

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<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
Mr. Richard J. Popovich		Announcer/Producer	WYSU-FM	07/01/02-06/30/03	\$8,876 .35 FTE \$25,359	Rehire
Mr. George Ritz		Marketing Assistant- Basketball	Intercollegiate Athletics	09/01/02-06/30/03	\$7,197 .2612 FTE \$33,063	Rehire
Mr. Eric Ronan		Head Coach, Men's Tennis	Intercollegiate Athletics	09/01/02-05/31/03	\$8,750 .4582 FTE \$25,462	Rehire
Mr. James Sacco		Research Assistant	Center for Islamic Studies	07/08/02-06/30/03	\$22,401 1.00 FTE \$22,722	Rehire; FTE increased to full- time
Mr. Charles H. Sager		Skill Center Teacher	Metropolitan College	07/15/02-12/20/02 & 01/06/03-02/28/03	\$11,558 & \$4,200 .70 FTE \$37,440	Rehire; externally funded
Mr. Terry L. Samuels		Assistant Athletic Academic Counselor	Intercollegiate Athletics	08/12/02-06/13/03	\$14,284 .54 FTE \$31,262	Rehire
Ms. Susan R. Scavelli		Research Associate I/Evaluator	Center for Human Services Development	07/01/02-06/30/03	\$26,233 .80 FTE \$32,791	Rehire; externally funded
Mr. William R. Schilling		Associate Staff Designer	Communication and Theater	07/01/02-06/30/03	\$36,902 1.00 FTE \$36,902	Rehire; FTE increased to full- time
Ms. Roseann Schwartz		Head Coach, Women's Golf	Intercollegiate Athletics	09/01/02-06/30/03	\$14,013 .75 FTE \$22,421	Rehire
Dr. James L. Shanahan		Senior Research Associate/Planner	Center for Urban Studies	07/01/02-12/31/02	\$24,720 1.00 FTE \$49,440	Rehire; externally funded

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<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>CONTRACT/ APPOINTMENT DATE</b>	<b>SALARY/FTE/ BASE SALARY</b>	<b>COMMENTS</b>
Mr. Hal L. Withrow		Systems Manager/GIS Lab Coordinator	Center for Urban Studies	07/01/02-06/30/03	\$38,511 1.00 FTE \$38,511	Rehire; externally funded
Ms. Kavon Wright		Research Associate I/ Evaluator	Center for Human Services Development	07/01/02-07/31/02	\$2,042 1.00 FTE \$24,507	Rehire; externally funded
Dr. Mathias Zeller		Postdoctoral Research Fellow	Chemistry	07/01/02-06/30/03	\$28,428 1.00 FTE \$28,428	Rehire; externally funded
Mr. Richard Zitto		Science Consultant	Tri-County Partnership for Excellence in Teacher Education	08/26/02-05/13/03	\$21,773 .50 FTE \$59,800	Rehire; externally funded
Mr. Thomas A. Zocolo		Broadcast Engineer	WYSU-FM	07/01/02-06/30/03	\$4,463 .1351 FTE \$33,038	Rehire

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**CLASSIFIED APPOINTMENTS FOR INFORMATION ONLY**

NAME	GENDER/ RACE*	TITLE	DEPARTMENT	CONTRACT/ APPOINTMENT DATE	SALARY/FTE/ BASE SALARY	COMMENTS
Mr. Kenneth Allen	M/C	Chemical Storekeeper 1	Environ/Occup.Health/Safety	07-01-02	\$25,043/1.00 FTE	From perm.pt status
Mr. David Benko	M/C	Univ. Police Officer 1	YSU Police Dept.	09-01-02	\$36,026/1.00 FTE	From interm. Status
Ms. Erin DeBernardo	F/C	Admin. Assistant 1	Alumni Relations	09-26-02	\$28,434/1.00 FTE	From pro/adm status
Ms. Linda Glover	F/B	Admin. Assistant 1	College of F&PA—SMARTS	07-01-02	\$26,229/1.00 FTE	From perm.pt.status
Ms. Terry Hjerpe	F/C	Clerical Specialist	Graduate Studies	08-26-02	\$25,272/1.00 FTE	From perm.pt. status
Ms. Shirley Hodge	F/C	Clerical Specialist	Financial Aid/Scholarships	08-05-02	\$22,797/1.00 FTE	
Ms. Elsa Hopson	F/H	Examiner 2	Financial Aid	09-03-02	\$25,646/1.00 FTE	From interm. status
Mr. Keith Page	M/B	Custodial Worker	Housing Services	07-01-02	\$10,338/.50 FTE	From interm. status

**PROMOTIONS/RECLASSIFICATIONS**

NAME	GENDER/ RACE*	TITLE	DEPARTMENT	CONTRACT/ APPOINTMENT DATE	SALARY/FTE/ BASE SALARY	COMMENTS
Ms. Catherine Cala	F/C	Associate Director of Internal Operations	University Development	09/09/02-06/30/02	\$38,954 1.00 FTE \$48,000	Promotion
Mr. Thomas Finnerly	M/C	Associate Director	Center for Urban Studies	07/01/02-06/30/02	\$46,715 1.00 FTE \$46,715	Reclassification; retroactive
Mr. Ricky George	M/C	Associate Director	Center for Human Services Development	07/01/02	\$36,704 1.00 FTE \$36,704	Reclassification; retroactive; externally funded
Ms. Donna Greenaway	F/C	Admin. Assistant 1	VP—Student Affairs	03-24-02	\$30,701/1.00 FTE	Reclass-Retroactive
Ms. Mary Hake	F/C	Admin. Assistant 1	Dean, Arts & Sciences	05-19-02	\$35,090/1.00 FTE	Reclass-Retroactive
Ms. Karla Krodel	F/C	Senior Research Associate	Center for Human Services Development	07/01/02-12/31/02	\$18,000 .80 FTE \$45,000	Reclassification; retroactive; externally funded
Ms. Cheryl Massek	F/C	Admin. Assistant 1	Dean, College of Education	08-25-02	\$32,531/1.00 FTE	Reclassification

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NAME	GENDER/ RACE*	ADMINISTRATIVE TITLE	DEPARTMENT	SEPARATION DATE	FTE	RECLASSIFICATION
Ms. Willa Mattern	F/C	Admin. Assistant 1	Education Administration	05-19-02	\$31,574/1.00	Reclass-Retroactive
Mr. Alan Parker	M/C	Carpenter Supervisor	Facilities	09-23-02	\$33,654/1.00	Promotion
Ms. Christine Pullium	F/C	Admin. Assistant 2	Human Resources	05-19-02	\$36,566/1.00	Reclass-Retroactive
Ms. Kathleen Robles	F/C	Secretary 2	Undergrad. Admissions	04-12-02	\$29,848/1.00	Reclass-Retroactive
Ms. Lisa Schiavi	F/C	Admin. Assistant 1	Financial Aid	05-19-02	\$30,701/1.00	Reclass-Retroactive
Ms. Delores Texter	F/C	Admin. Assistant 2	Undergrad. Admissions	06-02-02	\$37,669/1.00	Reclass-Retroactive
Ms. Kavon Wright	F/B	Research Associate II/MIS Coordinator	Center for Human Services Development	08/01/02-06/30/02	\$26,583 1.00 FTE \$29,000	Promotion; externally funded

**SEPARATIONS**

NAME	GENDER/ RACE*	TITLE	DEPARTMENT	SEPARATION DATE	COMMENTS
Dr. Reese Alley	F/W	Associate Professor	Educational Administration, Research & Foundations	9/1/02	Retirement
Mr. Thomas C. Atwood	M/C	Executive Director	Maag Library	08/09/02	Resignation; accepted position at another university
Ms. Gay Birnbaum	F/C	Academic Advisor	Dean's Office—College of Business Administration	09/02/02	Resignation; relocating
Mr. Gregory Clepper	M/C	Theater Production Manager	Communication and Theater	09/15/02	Resignation; accepted position at another college
Ms. Erin DeBernardo	F/C	Assistant Coordinator of Alumni Relations	Alumni Relations	09/26/02	Change in status from P/A to CCS
Ms. Angie Dutcher	F/C	Secretary 2	Internal Audit	08-23-02	Resigned-Applied for PERS Retirement
Dr. Janice Elias	F/C	Assistant Provost for Planning and Associate Professor	Office of the Provost	08/19/02	Contract ended; returned to faculty
Dr. Robert M. Frampton		Assistant Professor	Physical Therapy	8/18/02	Resignation
Dr. W. Geoffrey Holland	M/W	Assistant Professor	Dana School of Music	8/18/02	Resignation
Ms. Sandra Inskoop	F/W	Instructor	Nursing	7/1/02	Retirement

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**SEPARATIONS**

<b>NAME</b>	<b>GENDER/ RACE*</b>	<b>TITLE</b>	<b>DEPARTMENT</b>	<b>SEPARATION DATE</b>	<b>COMMENTS</b>
Mr. Floyd E. Jackson	M/C	Director of Research and Planned Giving	University Development	07/31/02	Retirement
Mr. Robert Jenkins	M/C	Academic Advisor	Bitonte College of Health and Human Services	08/16/02	Resignation
Dr. Ikram Khawaja	M/C	Interim Dean	College of Arts and Sciences	07/01/02	Contract ended; returned to faculty
Ms. Bonnie Mangan	F/C	Secretary I (.50 FTE)	Upward Bound	08-09-02	Resigned-To accept teaching position
Dr. Eric Mintz	M/W	Assistant Professor	Biological Sciences	8/9/02	Resignation
Dr. M. Eileen Morelli	F/C	Administrator of Student Field Experiences	Student Field Experiences	07/08/02	Resignation; accepted faculty position at another college
Ms. Kelly Price	F/C	Academic Advisor (Temporary)	Beeghly College of Education/Student Services	8/23/02	Contract ended
Ms. Ann Raub	F/C	Student Loan Specialist	Bursar	09-30-02	PERS Retirement
Dr. Ray L. Ross	M/W	Professor	Accounting & Finance	9/1/02	Retirement
Mr. Terrence Thomas	M/B	Maint. Repair Worker 1	Facilities	07-31-02	PERS Retirement

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AMENDMENT OF THE YOUNGSTOWN STATE UNIVERSITY ALTERNATIVE  
RETIREMENT PLAN IMPLEMENTING CHANGES REQUIRED BY THE ECONOMIC  
GROWTH AND TAX RELIEF RECONCILIATION ACT OF 2001

PREAMBLE

This amendment of the Youngstown State University Alternative Retirement Plan (the "Plan") is adopted to reflect certain provisions of the Economic Growth and Tax Relief Reconciliation Act of 2001 ("EGTRRA"). This amendment is intended as good faith compliance with the requirements of EGTRRA and is to be construed in accordance with EGTRRA and guidance issued thereunder. Except as otherwise provided, this amendment shall be effective as of the first day of the first Plan Year beginning after December 31, 2001.

This amendment shall supersede the provisions of the Plan to the extent those provisions are inconsistent with the provisions of this amendment.

1. Section 2.6 of the Plan is amended by the addition of the paragraph below to the end of Section 2.6:

"The annual Compensation of each Participant taken into account in determining allocations for any Plan Year beginning after December 31, 2001, shall not exceed \$200,000, as adjusted for cost-of-living increases in accordance with Section 401(a)(17)(B) of the Code. Annual Compensation means Compensation during the Plan Year or such other consecutive 12-month period over which Compensation is otherwise determined under the Plan (the determination period). The cost-of-living adjustment in effect for a calendar year applies to annual Compensation for the determination period that begins with or within such calendar year."

2. Section 5.3 is amended by the addition of the below paragraphs to the end of Section 5.3(d)(vi).

(vii) "The preceding paragraph in this Section 5.3(d)(vi) is effective for Limitation Years beginning before December 31, 2001. Effective for Limitation Years beginning after December 31, 2001, except to the extent permitted under Section 414(v) of the Code (if applicable), the annual addition that may be contributed or allocated to a Participant's Account under the Plan for any Limitation Year shall not exceed the lesser of:

(a) \$40,000, as adjusted for increases in the cost-of-living under Section 415(d) of the Code, or

(b) 100 percent of the Participant's compensation, within the meaning of Section 415(c)(3) of the Code, for the Limitation Year.

The foregoing limit is referred to as the "415(c) Limit." The 415(c) Limit with respect to any Participant for a Limitation Year, plus the amount of any additional elective deferral permitted to be made by a Participant under Section 414(v) of the Code with respect to such Limitation Year, is referred to as the "Maximum Permissible Amount." The compensation limit referred to in (b) shall not apply to any contribution for medical benefits after separation from service (within the meaning of Section



401(h) or Section 419A(f)(2) of the Code) which is otherwise treated as an annual addition."

If there is a short Limitation Year because of a change in the Limitation Year, the administrator will multiply the \$40,000 limitation (or larger limitation) by the following fraction: number of months in the short Limitation Year divided by twelve (12)."

3. Sections 7.6 and 7.9 are amended by the addition of the following paragraphs to the end of each Section:

" Effective date. This Section shall apply to distributions made after December 31, 2001.

Modification of definition of Eligible Retirement Plan. For purposes of the direct rollover provisions in these Sections 7.6 and 7.9, an Eligible Retirement Plan shall also mean an annuity contract described in Section 403(b) of the Code and an eligible Plan under Section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state and which agrees to separately account for amounts transferred into such plan from this Plan. The definition of Eligible Retirement Plan shall also apply in the case of a distribution to a surviving Spouse, or to a Spouse or former Spouse who is the alternate payee under a Qualified Domestic Relation Order, as defined in Section 414(p) of the Code.

4. Section 7.9 is further amended as provided below by the addition of the following to the end of Section 7.9:

"In addition to, and subject to, the foregoing terms and conditions (with the exception of those provisions regarding the acceptance of rollover contributions from conduit individual retirement accounts), effective January 1, 2002, the Plan will accept Participant rollover contributions and/or direct rollovers of distributions made after December 31, 2001, from the types of plans specified below.

Direct Rollovers:

The Plan will accept a direct rollover of an Eligible Rollover Distribution from:

a qualified plan described in Section 401(a) or 403(a) of the Code.

an annuity contract described in Section 403(b) of the Code.

an eligible plan under Section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state.

Participant Rollover Contributions from Other Plans:

The Plan will accept a Participant contribution of an Eligible Rollover Distribution from:

X  a qualified plan described in Section 401(a) or 403(a) of the Code.

X  an annuity contract described in Section 403(b) of the Code.

X  an eligible Plan under Section 457(b) of the Code which is maintained by a state, political subdivision of a state, or any agency or instrumentality of a state or political subdivision of a state.

Participant Rollover Contributions from IRAs:

The Plan will accept a Participant rollover contribution of the portion of a distribution from an individual retirement account or annuity described in Section 408(a) or 408(b) of the Code that is eligible to be rolled over and would otherwise be includible in gross income.

Notwithstanding any of the foregoing, the Plan will not accept any portion of a rollover contribution or a direct rollover that includes after-tax employee contributions.

5. Section 7.9 is amended in its entirety for distributions made after December 31, 2001 as set forth below:

"The amount transferred to the Plan must be transferred within sixty (60) days of the date such individual received the Eligible Rollover Distribution, provided, however, that for distributions made after December 31, 2001, the Secretary of the Treasury may waive the 60-day rollover period if the failure to waive such requirement would be against equity or good conscience, including cases of casualty, disaster, or other events beyond the reasonable control of the individual as provided under Code Sections 402(c)(3) and 408(d)(3)."

**IN WITNESS WHEREOF**, the University hereby adopts this Amendment to the Youngstown State University Alternative Retirement Plan, effective as of January 1, 2002, except as otherwise noted herein, this \_\_\_\_ day of December 2002.

**YOUNGSTOWN STATE UNIVERSITY**

By: \_\_\_\_\_

Its: \_\_\_\_\_

## EXHIBIT INCLUDES THE FOLLOWING

Seven tuition and fee schedules:

1. Impact on Resident Undergraduate Tuition and Fees
2. Summary of Bulk-Rate Mandatory Costs to Attend
3. Resident Undergraduate Tuition and Fees
4. Resident Graduate Tuition and Fees
5. Non-resident Tuition Surcharge
6. Housing Charges
7. Other Fees, Charges, and Fines

**YOUNGSTOWN STATE UNIVERSITY**  
**Impact on Resident Undergraduate Tuition and Fees**  
**(including Instructional, General and Technology Fees)**  
**Academic Year 2003-2004**

Schedule 1

<u>Credit Hour Load</u>	<u>Proposed Effective Summer 2003</u>	<u>Current Academic Year 2003</u>	<u>Dollar Difference</u>	<u>Percentage Difference</u>
3	\$684	\$677	\$7	1.0%
6	\$1,368	\$1,280	\$88	6.9%
9	\$2,052	\$1,883	\$169	9.0%
12-16	\$2,736	\$2,498	\$238	9.5%

**Summary of Bulk-Rate Mandatory Costs to Attend<sup>1</sup>**  
 (See Schedules 3, 4 and 5 for detail)

	<u>Proposed FY 2004</u>	<u>Actual FY 2003</u>	<u>Increase</u>	<u>Percentage Increase</u>
(includes Summer Term 2003)				
<b>UNDERGRADUATE</b>				
(per semester)				
Resident	\$2,736	\$2,498	\$238	9.5%
Non-resident:				
Regional	\$3,887	\$3,554	\$333	9.4%
Non-regional	\$5,326	\$4,874	\$452	9.3%
<b>GRADUATE<sup>2</sup></b>				
(per semester)				
Resident	\$3,360	\$3,062	\$298	9.7%
Non-resident:				
Regional	\$4,707	\$4,298	\$409	9.5%
Non-regional	\$6,133	\$5,606	\$527	9.4%

**Notes:**

<sup>1</sup> Rates for specialized programs not included in this presentation.

<sup>2</sup> Although the graduate bulk-rate band is from 12-16 hours, graduate students are considered full-time for academic purposes at 9 credit hours and above.

**YOUNGSTOWN STATE UNIVERSITY**  
**Resident Undergraduate Tuition and Fees**

Schedule 3

<b>BULK-RATE TUITION AND MANDATORY FEES</b> (per semester, 12-16 credit hours)	<b>Proposed FY 2004</b> <small>(includes Summer Term 2003)</small>	<b>FY 2003</b>	<b>Increase (Decrease)</b>	<b>Percentage Change</b>
Instructional Fee	\$2,172	\$1,956	\$216	11.0%
General Fee	504	456	48	10.5%
Multi-Service Fee	0	36	(36)	-100.0%
Technology Fee	60	50	10	20.0%
<b>Full-time tuition and mandatory fees</b>	<b>\$2,736</b>	<b>\$2,498</b>	<b>\$238</b>	<b>9.5%</b>

**TUITION AND MANDATORY FEES  
OUTSIDE OF THE BULK-RATE**

Instructional Fee (per credit hour, 1-12 hours)	\$181	\$163	\$18	11.0%
Credits in excess of bulk-rate per semester (per credit)	\$181	\$122	\$59	48.1%
General Fee (per credit hour, 1-12 hours and over 16 hours)	\$42	\$38	\$4	10.5%
Multi-Service Fee (per semester)				
1-11 credit hours	\$0	\$24	(\$24)	-100.0%
12 or more credit hours	\$0	\$36	(\$36)	-100.0%
Technology Fee (per semester)	n/a	\$50	(\$50)	not comparable
Technology Fee (per credit hour)	\$5	n/a	\$5	not comparable

**ADDITIONAL UNDERGRADUATE FEES**

Joint engineering program <sup>1</sup> (per credit hour)	\$225	\$225	\$0	0.0%
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**FULL-TIME TUITION DISCOUNTS<sup>2</sup>**

(funded by Access/Success Challenge dollars)

Students with 0 - 62 credits (per semester)	\$0	\$54	(\$54)	-100.0%
Associate Degree students (per semester)	\$248	\$248	\$0	0.0%

Notes:

<sup>1</sup> Fee for joint engineering program includes all other mandatory fees.

<sup>2</sup> Pro-rated for part-time students.

## Resident Graduate Tuition and Fees

	<u>Proposed</u> <u>FY 2004</u>	<u>FY 2003</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Percentage</u> <u>Change</u>
	(includes Summer Term 2003)			
<b>BULK-RATE TUITION AND MANDATORY FEES<sup>1</sup></b>				
(per semester, 12-16 credit hours)				
Instructional Fee	\$2,796	\$2,520	\$276	11.0%
General Fee	504	456	48	10.5%
Multi-Service Fee	0	36	(36)	-100.0%
Technology Fee	60	50	10	20.0%
<b>Tuition and mandatory fees within the bulk-rate</b>	<b><u>\$3,360</u></b>	<b><u>\$3,062</u></b>	<b><u>\$298</u></b>	<b><u>9.7%</u></b>

**TUITION AND MANDATORY FEES  
OUTSIDE OF THE BULK-RATE**

Instructional Fee (per credit hour, 1-12 hrs)	\$233	\$210	\$23	11.0%
Credits in excess of 16 per semester (per credit)	\$233	\$158	\$76	47.9%
General Fee (per credit hour, 1-12 hours and over 16 hours)	\$42	\$38	\$4	10.5%
Multi-Service Fee (per semester)				
1-11 credit hours	\$0	\$24	(\$24)	-100.0%
12 or more credit hours	\$0	\$36	(\$36)	-100.0%
Technology Fee (per semester)	n/a	\$50	(\$50)	not comparable
Technology Fee (per credit hour)	\$5	n/a	\$5	not comparable

**ADDITIONAL GRADUATE FEES**

**Master of Public Health**

Instructional Fee (per credit hour)	\$336	\$336	\$0	0.0%
General Fee (per credit hour)	n/a	n/a	n/a	
Multi-Service Fee (per semester)				
1-11 credit hours	\$0	\$24	(\$24)	-100.0%
12 or more credit hours	\$0	\$36	(\$36)	-100.0%
Technology Fee (per credit hour in 04; per semester in 03)	\$5	\$50	not comparable	not comparable

**Graduate Workshops<sup>2</sup>**

In-State Participant (per credit hour)	\$115	\$115	\$0	0.0%
Regional Participant (per credit hour)	\$171	\$218	(\$47)	-27.5%
Non-regional Participant (per credit hour)	\$231	\$327	(\$96)	-41.6%

**Notes:**

<sup>1</sup> Although the graduate bulk-rate band is 12-16 hours, graduate students are full-time for academic purposes at 9 credit hours and above.

<sup>2</sup> Graduate workshops were excluded from prior years' schedules of fees.

**YOUNGSTOWN STATE UNIVERSITY**  
**Non-resident Tuition Surcharge**

Schedule 5

	<u>Proposed FY 2004</u>	<u>FY 2003</u>	<u>Increase (Decrease)</u>	<u>Percentage Change</u>
<b>UNDERGRADUATE</b>				
<i>(includes Summer Term 2003)</i>				
<b>Regional</b>				
Part-time (per credit, 1-12 credits)	\$96	\$88	\$8	9.0%
Full-time (per semester, within the bulk)	\$1,151	\$1,056	\$95	9.0%
Credits in excess of bulk (per credit)	\$96	\$66	\$30	45.3%
<b>Non-Regional</b>				
Part-time (per credit, 1-12 credits)	\$216	\$198	\$18	9.0%
Full-time (per semester, within the bulk)	\$2,590	\$2,376	\$214	9.0%
Credits in excess of bulk-rate (per credit)	\$216	\$149	\$67	45.3%
 <b>GRADUATE<sup>1, 2</sup></b>				
<b>Regional</b>				
Below the bulk-rate (per credit, 1-12 credits)	\$112	\$103	\$9	9.0%
Within the bulk-rate (per semester)	\$1,347	\$1,236	\$111	9.0%
Credits in excess of bulk-rate (per credit)	\$112	\$77	\$35	45.3%
<b>Non-Regional</b>				
Below the bulk-rate (per credit, 1-12 credits)	\$231	\$212	\$19	9.0%
Within the bulk-rate (per semester)	\$2,773	\$2,544	\$229	9.0%
Credits in excess of bulk-rate (per credit)	\$231	\$159	\$72	45.3%

**Note:**

<sup>1</sup> Although the graduate bulk-rate band is from 12-16 hours, graduate students are considered full-time for academic purposes at 9 credit hours and above.

<sup>2</sup> Reduced regional and non-regional rates are available for workshop participants.



## Housing Charges

	<u>Proposed</u> <u>FY 2004</u>	<u>FY 2003</u>	<u>Dollar</u> <u>Increase</u>	<u>Percentage</u> <u>Increase</u>
	(includes Summer Term 2003)			
Room and Board (per academic year)	\$5,700	\$5,320	\$380	7.1%
Payable as follows:				
FY 2003 - \$200 room reservation fee, \$2660 Fall Semester, and \$2460 Spring Semester				
FY 2004 - \$200 room reservation fee, \$2850 Fall Semester, and \$2650 Spring Semester				
Residence Hall Security Deposit (academic year and/or summer)	\$100	\$100	\$0	0.0%
Single Room Surcharge	\$600	\$600	\$0	0.0%
University Apartments (room only, per person, per academic yr.)	not available	\$3,720	n/a	n/a
Payable as follows:				
FY 2003 - \$200 room reservation fee, \$1860 Fall Semester, and \$1660 Spring Semester				
FY 2004 - On campus apartments not available due to renovations (University Courtyard will be open)				
Student Housing During Academic Breaks				
One - three days (no meals, per day)	\$20	\$20	\$0	0.0%
Per week (7 meals/week)	\$150	\$150	\$0	0.0%
Summer 2003 and 2002				
Room and Board (10 meals per week)	\$165	\$150	\$15	10.0%
Apartments (room only, per person, per week)	not available	\$100		
Voluntary Meal Plans per semester (for students not residing on campus)				
Nineteen meals per week	\$999	\$999	\$0	0.0%
Fourteen meals per week	\$865	\$865	\$0	0.0%
Ten meals per week	\$695	\$695	\$0	0.0%
Five meals per week	\$400	\$350	\$50	14.3%

**YOUNGSTOWN STATE UNIVERSITY**  
**Other Fees, Charges, and Fines**  
*(proposed changes to take effect Summer term 2003)*

Schedule 7

	<u>Proposed</u> <u>FY 2004</u>	<u>FY 2003</u>	<u>Increase</u> <u>(Decrease)</u>	<u>Percent</u> <u>Change</u>
	<i>(includes Summer Term 2003)</i>			
ACT Test Fee	\$32	\$32	\$0	0.0%
Child Preschool Laboratory Fee (per semester)	\$150	\$150	\$0	0.0%
Credit by Examination (per credit)	\$20	\$20	\$0	0.0%
Duplicate Diploma Fee	\$40	\$35	\$5	14.3%
EARLY/SOAR Program Fee*	\$0	\$25	(\$25)	-100.0%
Fingerprinting Fee (per occurrence)	\$30	\$30	\$0	0.0%
Graduate Student Application Fee	\$30	\$30	\$0	0.0%
Health & Physical Education Locker & Towel:				
Students registered for HPES course	\$0	\$0	\$0	n/a
Campus Recreation (not enrolled in HPES course)	\$38	\$38	\$0	0.0%
Campus Recreation Lock Replacement	\$6	\$6	\$0	0.0%
Campus Recreation Towel Replacement	\$6	\$6	\$0	0.0%
Inoculation Fees:				
Hepatitis series	\$125	\$125	\$0	0.0%
Measles, mumps, rubella	\$40	\$40	\$0	0.0%
Meningitis	\$75	\$75	\$0	0.0%
Tetanus	\$10	\$10	\$0	0.0%
Installment Fee (per month)	\$10	\$10	\$0	0.0%
International Graduate Student Credential Evaluation Fee	\$75	\$45	\$30	66.7%
Intramural Team Fee (per team)	\$10	\$10	\$0	0.0%
Intramural Team Protest Fee (per team)	\$5	\$5	\$0	0.0%
Late Class Add Fee (per course, to be charged for each course added after the published last day to add a class)	\$25	\$25	\$0	0.0%
Late Graduation Application Fee (after 3rd week)	\$35	\$35	\$0	0.0%
Late Payment Fee (rebill)	\$20	\$20	\$0	0.0%
Late Registration Fee	\$25	\$25	\$0	0.0%
Library Fines - Overdue Book (per day)	\$0.10	\$0.10	\$0	0.0%
Library Fines - Overdue Reserve Book (per day)	\$0.55	\$0.55	\$0	0.0%
MAT Test Fee	\$40	\$40	\$0	0.0%
Orientation/Matriculation Fee*	\$50	\$0	\$50	*
Parking Charges				
Daily/Special Event Parking (per day)	\$4	\$3	\$1	33.3%
Permit (students, per semester, Fall and Spring)	\$68	\$68	\$0	0.0%
Permit (students, Summer term)	\$25	\$25	\$0	0.0%
Permit (employees, per semester)	\$80	\$80	\$0	0.0%
Permit (weekly, per week)	\$10	\$10	\$0	0.0%

## Other Fees, Charges, and Fines

(proposed changes to take effect Summer term 2003)

	<u>Proposed FY 2004</u>	<u>FY 2003</u>	<u>Increase (Decrease)</u>	<u>Percent Change</u>
	(includes Summer Term 2003)			
Permit (MPH program, per semester)	\$25	\$25	\$0	0.0%
Permit (Contracted Services Employees, per semester, Fall and Spring)	\$68	\$68	\$0	0.0%
Permit (Contracted Services Employees, per semester, Summer term)	\$25	\$25	\$0	0.0%
Parking Violations:				
Class I	\$10	\$10	\$0	0.0%
Class II	\$50	\$50	\$0	0.0%
Performance Music Fee (per credit, plus tuition)	\$55	\$55	\$0	0.0%
Photo I.D. Replacement Charge	\$20	\$20	\$0	0.0%
Proficiency Examination (per course)	\$45	\$45	\$0	0.0%
Quantity Foods Luncheon	\$6.50	\$6.50	\$0	0.0%
Quantity Foods Dinner	\$8	\$8	\$0	0.0%
Reading Tutoring Fee	\$38	\$38	\$0	0.0%
Returned Check or Credit Card Fee	\$30	\$30	\$0	0.0%
Rich Autism Center Pre-School Program (per week)	\$125	\$125	\$0	0.0%
Student Locker Rental (per academic year)	\$20	\$15	\$5	33.3%
Course Fees (per course)				
level 1	\$35	\$30	\$5	16.7%
level 2	\$50	\$45	\$5	11.1%
level 3	\$65	\$60	\$5	8.3%
level 4 (gross anatomy)	\$187	\$187	\$0	0.0%
Thesis Binding	\$25	\$25	\$0	0.0%
Transcript Rush Fee (same day processing, U.S. mail or in-person)	\$10	\$10	\$0	0.0%
Transcript Rush Fee (overnight express)	\$25	\$25	\$0	0.0%
Undergraduate Application (first time applicant)	\$30	\$30	\$0	0.0%
<b>PROPOSED NEW FEES</b>				
International Undergraduate Student Credential				
Evaluation Fee	\$75	\$0	\$75	
Peace Officers' Training Academy	\$300	\$0	\$300	

\* Replaced with Orientation/Matriculation Fee to be charged to all first year students.